

[DBM BUDGET CIRCULAR NO. 2003-8, December 08, 2003]

**RULES AND REGULATIONS ON THE GRANT OF
UNIFORM/CLOTHING ALLOWANCE (U/CA) TO ALL GOVERNMENT
PERSONNEL FOR FY 2004 AND YEARS THEREAFTER**

1.0 Purpose

This Circular is being issued to provide the rules and regulations to implement the pertinent provision under the annual General Appropriations Act (GAA) on the grant of U/CA to all government personnel in NGAs, SUCs, GOCCs, GFIs and LGUs for FY 2004 and years thereafter.

2.0 COVERAGE AND EXEMPTIONS

This Circular shall apply to all government personnel, whether appointive or elective on full-time or part-time basis, under permanent, temporary or casual status, and contractual personnel whose employment is in the nature of a regular employee.

It shall not apply, however, to the following:

- 2.1. Uniformed personnel of the Department of national Defense, Department of Interior and Local Government, and the Department of Transportation and communications;
- 2.2. Foreign service personnel of the Department of Foreign Affairs and of other departments and agencies who are stationed abroad;
- 2.3. Government personnel who are on leave without pay or on training/study/scholarship grant and other similar activities for more than six (6) consecutive months in a particular year.
- 2.4. Government personnel whose U/CA rates are specifically provided for special laws, charters or enabling acts.
- 2.5. Those who are hired on job order basis as consultants, experts, student, laborers, apprentices, laborers of contracted projects (pakiao), mail contractors including those paid on piecework basis, and others similarly situated; and

3.0 Rules and Regulations

3.1 The U/CA, which shall be prescribed in the pertinent general provision of the annual GAA, may be given in cash or in kind subject to the discretion of the agency head.

3.2 Government personnel who are expected to render at least six (6) consecutive months in a particular year including leaves of absence with