

**[ DOH ADMINISTRATIVE ORDER NO. 109-A, s.  
2002, May 02, 2002 ]**

**MANAGEMENT OF THE CONSTRUCTION PHASE OF  
INFRASTRUCTURE PROJECTS FOR HOSPITALS AND OTHER  
HEALTH FACILITIES**

**I. Rationale**

One of the reform strategies under the Health Sector Reform Agenda for the hospital system is the physical development and revitalization of hospitals and other health facilities. This strategy demands the smooth and unobstructed implementation of infrastructure projects.

Construction activities involve enormous influx of materials and labor. These greatly affect delivery of hospital care as well as overall operations of the hospital. Hence, construction activities should be properly guided and controlled to guarantee, most importantly, the protection of users, visitors, existing buildings and equipment during the period of construction.

The National Building Code of the Philippines, Fire Code of the Philippines, the Implementing Rules and Regulations of Presidential Decree No. 1594, as amended in July 2000, stipulating the procedures for the implementation of government infrastructure projects and other related rules and regulations serve as bases for the issuance of these guidelines.

**II. Objective**

This Order shall prescribe guidelines for the management of infrastructure projects with the end-goal of ensuring the orderliness of construction activities, and the safety and cleanliness of institutional areas especially hospital facilities during construction phase.

**III. Coverage**

These rules and procedures shall cover all existing, on-going and future infrastructure projects of the DOH nationwide.

**IV. Definition of Terms**

**A. Building Permit** — A document which should be obtained first by any person, firm or corporation including any agency or instrumentality of the government, intending to erect, construct, alter, repair, move, convert or demolish any building or structure or cause the same to be done, from the Office of the Building Official assigned in the place where the subject building is located or the building work is to be done.

**B. Occupancy Permit** — A certificate issued by the Building Official within thirty (30) days if, after final inspection and submission of Certificate of Completion of the

Project by the Full Time Project Supervisor, it is found that the building or structure complies with the National Building Code and the Fire Code of the Philippines.

**C. Project Site** — Includes the construction area, area for temporary facilities prescribed herein and access to the construction area.

**D. Construction Site** — Covers the actual area of construction work including parts of existing buildings or structures if the work is repair/renovation.

**E. Variation Order** — May either be in the form of a Change Order, Extra Work Order or a supplemental agreement, issued to cover any increase/decrease in work quantity, including the introduction of new work items that are not included in the original contract, and reclassification of work items that are due to change of plans or specifications.

## **V. General Guidelines and Specific Procedures**

### **A. Permits**

1. Any infrastructure project without a Building Permit from the Office of the Building Official shall not be allowed to be started.
2. The Building Permit number shall be displayed at all times at the Project Site, adjacent to the project billboard.
3. The project billboard indicating project title, location, name of contractor, contract amount, implementing agency/unit, architect/s, engineer/s, project duration, etc. shall also be displayed.
4. An infrastructure project shall be required to secure an Occupancy Permit from the Office of the Building Official, and clearance from the Bureau of Fire Protection after final completion and prior to acceptance and turnover.

### **B. Temporary Facilities**

1. The temporary facilities of contractors shall be limited to a warehouse for construction materials, a field office with toilet and meeting room and laborers' lounging/eating area (open pavilion style with toilets). The same temporary facilities should be located within the project site and enclosed with temporary fencing.
2. The materials and specifications for temporary fencing include:
  - a. Corrugated G.I. Roofing Sheets Ga., 26 with a minimum height of 1800 millimeters or six (6) feet.
  - b. Cocolumber or formlumber for frame/bracing at the interior side.
  - c. Pre-painted or painted finish.
3. No temporary housing for the contractor's staff and laborers will be constructed within the project site and the rest of the institutional premise. Hence, all existing temporary housing for contractor's staff and laborers shall be demolished as soon as possible.