

[IC CIRCULAR LETTER NO. 14-2002, September 11, 2002]

SUBMISSION OF ELECTRONIC FILING AND PAYMENT SYSTEM (EFPS) DOCUMENTS

All insurance companies availing themselves of the Electronic Filing and Payment System (EFPS) of the Bureau of Internal Revenue shall submit to this Commission (Budget & Management Division) the following documents upon payment of taxes but not later than the third (3rd) day following the last day of filing:

1. Filing Reference Number
2. Bank Confirmation
3. Acknowledgment Receipt

Insurance companies not using the EFPS shall submit photocopy of official receipt and application form upon payment of the taxes.

Please be guided accordingly.

Adopted: 11 Sept. 2002

(SGD.) EDUARDO T. MALINIS
Insurance Commissioner



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