

[DSWD ORDER NO. 10, S. 1999, May 10, 1999]

**PROVIDING FOR IMPLEMENTING GUIDELINES AND
INSTITUTIONAL ARRANGEMENTS OF THE DEPARTMENT OF
SOCIAL WELFARE AND DEVELOPMENT'S LINGAP PARA SA
MAHIHIRAP PROGRAM FUND**

WHEREAS, "*Kasaganaan para sa lahat, lalo na sa mahihirap*" is the underlying philosophy of the Estrada Administration's development agenda;

WHEREAS, the 1999 General Appropriations Act provides for P300 Million under the Lingap Para sa Mahihirap Program Fund "to be used exclusively to satisfy the minimum basic needs of poor communities and the disadvantaged sectors" by the Department of Social Welfare and Development through Protective Services for Children and Youth;

WHEREAS, the 1999 General Appropriations Act provides that Congress must be consulted before funds can be released under the Lingap Para sa Mahihirap;

WHEREAS, consultations by the DSWD with Congress have resulted in strong recommendations to emphasize day care centers among Protective Services for Children and Youth;

WHEREAS, the Government promotes the principle of decentralized and multi-sectoral policy formulation and program implementation in the pursuit of national development objectives;

WHEREAS, to ensure that the Lingap fund is fully utilized to support the poverty eradication program of Government, President Joseph Ejercito Estrada issued on 12 April 1999 Executive Order No. 92 providing for the guidelines and institutional arrangements for the Lingap Para sa Mahihirap Program Fund;

NOW THEREFORE, the following general Department implementing guidelines and institutional arrangements for the DSWD Lingap Para sa Mahihirap Protective Services for Children and Youth Program Fund are hereby issued:

SEC. 1. The DSWD shall submit to the policy oversight authority of the National Anti-Poverty Commission in matters related to the Lingap Fund.

SEC. 2. The administration of the DSWD Lingap Para sa Mahihirap Protective Services for Children and Youth Program Fund shall be governed by the following principles:

1. The DSWD shall target the 100 poorest families per province and city identified by the Local Government Units and the barangays identified by the National Security Council as priority beneficiaries of its Protective Services for Children and Youth under the Lingap Para sa Mahihirap Fund. It shall target as next priority the localities identified by individual legislators.

2. The DSWD shall build into its project design the necessary information, education, communication and social preparation activities to ensure that target beneficiaries are ready to participate in our program.

3. The DSWD shall, as far as practicable, converge services together with other Implementing Agencies in urban and rural areas where the National Housing Authority and Local Water Utilities Administration have targeted their Projects.

SEC. 3 . The DSWD Lingap Para sa Mahihirap Technical Working Group shall provide administrative and technical support to the DSWD Project Advisory Board created herein for its Lingap Para sa Mahihirap Protective Services for Children and Youth Program.

SEC. 4. The DSWD hereby creates a Project Advisory Board for the Lingap Para sa Mahihirap Protective Services for Children and Youth Program, to determine the following:

1. Policies and procedures for incorporation in the Implementing Department Guidelines contained herein;
2. Target beneficiaries identified in cooperation with Local Government Units and concerned legislators;
3. List of project sites and projects to be implemented in each project site;
4. Implementing and Support Agencies for each project;
5. Information, education and communication programs for the social preparation of beneficiaries, if necessary; and
6. Project monitoring and evaluation system.

The Board shall be composed of:

1. The Secretary of the DSWD, as Board Chair;
2. Three NAPC Sectoral Representatives or their alternates, to be designated by the NAPC Vice-Chairperson for the Private Sector;
3. Representatives from the Social Welfare and Development Committees of the Senate and the House of Representatives; and
4. The Undersecretaries and Assistant Secretaries of the DSWD or their alternates.

The Board shall ensure that the Social Welfare and Development Committees in the Senate or House of Representatives are consulted and their inputs considered in the identification of project sites and beneficiaries and the allocation of program funds. The Board shall likewise consult with individual legislators, as the need arises, including those whose districts do not cover the 100 poorest families in each province and city. The inputs of individual legislators whose districts do not cover the 100 poorest families in each province and city shall be considered although the allocation of program funds for their districts shall be less than the allocation for the 100 poorest families in every province and city.

SEC. 5. The Lingap Fund Office is hereby designated to assist the Secretary of Social Welfare and Development in managing the Lingap Para sa Mahihirap Protective Services for Children and Youth Fund. The Office shall report directly to the Secretary of the DSWD, and shall have the following functions:

1. Enforce the Implementing Guidelines for the Lingap Para sa Mahihirap Protective Services for Children and Youth Program.
2. Ensure that project proposals submitted for approval satisfy the minimum requirements set by the Implementing Guidelines;
3. Develop a menu of projects that are within the DSWD mandate, but can be adapted to the peculiar needs of target beneficiaries and/or localities. To facilitate project development, such project prototypes may be derived from successful experiences of the DSWD, other national agencies or corporations, local government units, non-government organizations, and other sources;
4. Facilitate the release and monitor utilization of program funds, as well as oversee the progress of projects being implemented under the DSWD Lingap Fund;
5. Prepare quarterly feedback reports on the status of the DSWD Lingap Fund, to be rendered to the NAPC on or before the 30th of the month following each quarter.

The menu shall prioritize the establishment, maintenance and/or operation of day care centers unless the respective Local Government Executives and/or members of Congress who have jurisdiction over the target localities recommend type of protective service for children or youth, in which case their input shall be considered.

SEC. 6. The DSWD shall allocate an administrative cost of not more than P15 Million, subject to accounting and auditing rules and regulations. The DSWD Advisory Board shall formulate separate guidelines for the utilization of the administration cost.

SEC. 7. The DSWD Project Advisory Board shall recommend the Implementing Guidelines contained herein, for approval by the NAPC Program Advisory Committee through a Resolution as soon as practicable. Upon approval, these Implementing Guidelines shall be published by the DSWD in at least one paper of national circulation.

SEC. 8. Together with the NAPC Program Advisory Committee, the DSWD Project Advisory Board for the Lingap Para sa Mahihirap Protective Services for Children and Youth Program shall undertake a periodic review of the Implementing Guidelines and agree on any necessary revisions.

SEC. 9 . This Department Order shall take effect immediately.

Adopted: 10 May 1999

(SGD.) GLORIA MACAPAGAL-ARROYO
Vice President and DSWD Secretary

Attachment "A "

**PROGRAM AND FINANCIAL GUIDELINES FOR DSWD LINGAP PARA SA
MAHIHIRAP FUNDS**

Pursuant to Section 6 and 7 of the DSWD Department Order (D.O.) No. 10 s. 1999 following guidelines are hereby issued:

A. PROTECTIVE SERVICES FOR CHILDREN AND YOUTH PROJECT ASSISTANCE MENU

Protective Services for children and youth refers to the provision of immediate interventions to a child/youth (below 18 years of age) to ensure protection from abuse, neglect and exploitation. These services are developmental, preventive and rehabilitative in nature.

The following are the menu for protective services for children and youth for implementation in the identified priority target areas.

MENU 1 PROVISION OF AUGMENTATION FUND SUPPORT FOR THE IMPLEMENTATION OF A DAY CARE SERVICE

1.1. Description — Day Care Service is the provision of supplementary parental care for parents who find it difficult to fully take care of their children during part of the day or the night due to work or some other reasons. It is also an integral component of the child's basic right's to survival, protection, participation and development.

The service is in pursuance of Republic Act 6972 or the "Barangay-Level-Total Development and Protection of Children Act" which provides for a Day Care Center in every Barangay.

Estimated Reach: 30 children per day care session or 60 children at any given time (morning and afternoon session)

1.2. Augmentation Fund Support — Augmentation fund support shall be at P150,000.00-P200,000.00 per Day Care Service and can be utilized for any or a combination of the following purposes:

<> Purchase of supplies and materials for the repair, upgrading and setting up of Day Care Center such as tables, chairs, cabinets, etc.

<> Food-for-Work/Cash-for-Work for Parents/volunteers involved in the repair, up-grading and setting up of a Day Care Center.

<> Purchase of Program materials such as educational toys, storybooks, play fixtures and other reference materials.

<> Operations of a center such as subsidies of Day Care Worker/Aide

<> Capability building activities such as trainings, etc.

** PROVISION OF AUGMENTATION FUND SUPPORT FOR THE IMPLEMENTATION OF THE CHILD/YOUTH CRISIS SERVICES*

2.1. Description — The Child/Youth Crisis Service is a provision of integrated services which involve the provision of immediate medico, legal and psycho-social services to children/youth that require protection and whose conditions demonstrate observable evidence of injurious effects of the failure to meet their basic needs but not limited, to abandonment, neglect, sexual abuse, exploitation, maltreatment, etc. The service is usually provided in a designated center staffed by 3 Social Workers, 1 Clerk, Community Volunteers (preferably the members of the local council for the protection of children/youth).