

**[OWWA MEMORANDUM OF INSTRUCTION NO.
008, August 19, 1999]**

**PRESCRIBED GUIDELINES FOR THE IMPLEMENTATION OF THE
EDUCATIONAL LOAN FOR MARINE RADIO OFFICERS (MROs) AS
A REGULAR PROGRAM**

In the interest of the service and to facilitate the immediate delivery and processing of loan applications of marine radio officers at the National Capital Region and in other Regional OWWA Units where there is an on-going special course for MROs in the area accredited by the Commission on Higher Education (CHED), the following guidelines and procedures are prescribed in conjunction with MOI No. 003, Series of 1999:

I. Nature and Purpose

The Educational Loan for Displaced Marine Radio Officers (MROs) is a monetary assistance extended to displaced Radio Operators who wish to take up a course leading to Bachelor of Science in Marine Transportation (BSMT). The program aims to re-tool and upgrade the skills of the MROs in order to continue their career and employment as seafarers.

II.

I. General Policies

A. Coverage

This program shall cover only displaced Marine Radio Operators (MROs).

B. Requirements of OWWA to extend the Educational Loan Project

- a. At least (1) OWWA contribution
- b. Annual income of co-maker must at least be P60,000.00.
- c. One Availment Policy — MROs who have availed of the special livelihood loan shall not be allowed to avail of the EDL for MROs or vice versa.

**C. Documentary Requirements
(original and 2 photocopies)**

- a. Seaman's Service Record Book
- b. Proof that the applicant was a Marine Radio Officer (Seaman's Book/Contract of Employment/Certificate of Employment)
- d. School Registration Card duly signed by the school registrar
- e. 2 pcs. Picture (1" x 1")
- f. Clearance re-outstanding loan
- g. Co-maker's payment guarantee, income tax return and