

**[ BOC MEMORANDUM, September 17, 1999 ]**

**GUIDELINES IN THE CONDUCT OF OPERATIONS AGAINST  
TARGETED SHIPMENTS**

I  
Concept

Certain importations from identified sources shall be targeted to effectively stem the influx of contraband goods and/or undeclared and misdeclared articles.

For this purpose, certain Offices in this Bureau shall work very closely together and be well coordinated to accomplish the task.

Setting of targets shall be made by the Commissioner of Customs.

II  
Tasking

*A. The Deputy Commissioner, IEG:*

A.1 Shall exercise day to day supervision and control over all the Offices/personnel deployed for this purpose.

A.2 Shall set up an Operations Control Center (OPCON) to effect coordination, control and receive feedback from the operating units.

A.3 Shall issue the necessary orders and perform acts as necessary to ensure that the missions of the participating offices/units are carried out effectively.

A.4 Shall effect coordination with the Narcotics Group, PNP for the service of sniffer dogs for deployment.

*B. Directors, CIIS/ESS (or their duly authorized representatives)*

B.1 Shall provide the necessary personnel for this particular purpose.

B.2 Shall immediately extend assistance to any operating unit as may be requested.

B.3 Shall provide necessary authority for the personnel to board vessel as may be necessary.

B.4 Upon the receipt of the report of the Chief, PID and after counterchecking/validating the report of the Chief, PID on the origin of the targeted container, OPCON shall issue the necessary alerts for 100%

examination of the shipment.

B.5 By any available means, establish the origin of containers, whether or not its source is correct as established by PID or if not established by PID whether its source would call for it to be targeted.

*C. Chiefs, PID, MICP and POM*

C.1 Shall provide OPCON with the schedule, names and other details of targeted vessels.

C.2 Shall determine from the manifest and/or such other documents the origin of the container vans, container number, measurement (1 x 20 or 1 x 40), B/L number, name of consignee, weight, name of exporter and other details and relay the same to OPCON within four hours from the time vessel is boarded. Copy thereof shall be furnished the Chief, Customs Container Control Division (CCCD).

C.3 Shall effectively coordinate with ESS/CIIS agents who might be projected on the vessel.

C.4 Shall track and monitor the movement of the targeted container(s).

C.5 Shall, with the assistance of ESS and CIIS, see to it that the targeted containers are at all times accounted for and not tampered with until physical examination shall have been conducted.

*D. Chiefs, Formal Entry Division (POM/MICP)*

D.1 Shall, as soon as the alert order is received, assign the COO III who will conduct the examination.

D.2 Shall supervise the examination of the shipment as soon as possible, as provided for by existing regulations.

D.3 Shall be responsible in monitoring and submitting to OPCON the results of the 100% examination.

D.4 Shall downgrade all targeted shipments from the yellow to the red lane and instruct DEA to conduct 100% examination. COOV at DEA shall inform the components of ESS/CIIS at DEA that a particular shipment is a targeted shipment and that they should witness its 100% examination.

*E. Import Specialist Team (IST) (POM/MICP)*

E.1 Shall, upon receipt of the copy of the entry from EEC together with all documents filed with the entry, determine thru the invoice, CRF, packing list or any such document, whether the shipment is a targeted shipment.

E.2 Immediately, the Head IST shall inform OPCON (in the case of POM) or the authorized representative of either the Director, ESS or CIIS, (at MICP) so that an alert can be issued against the shipment.