

[DECS ORDER NO. 64, s. 1998, July 17, 1998]

**REVISED REGULATIONS GOVERNING THE OPERATION OF
SUMMER CLASSES IN BOTH PRIVATE AND PUBLIC SECONDARY
SCHOOLS**

1. To ensure the effective and efficient implementation of the policy relative to operation of summer classes in both public and private secondary schools, guidelines are hereby revised.
2. The revised guidelines contained in the inclosure shall be implemented starting the summer term 1998-1999.
3. Gross violation of regulations and conditions mentioned in the revised guidelines shall be sufficient cause for cancellation of permit to operate and for denial of future requests to operate summer classes. All rules and regulations inconsistent with this Order are hereby amended and/or rescinded.
4. Immediate dissemination of and compliance with this Order is directed.

Adopted: 17 July 1998

(SGD.) ANDREW GONZALEZ, FSC
Secretary

Attachment

**Revised Regulations Governing the Operation of Summer Classes in Both
Private and Public Secondary Schools**

1. The application to operate summer classes should be submitted to the regional office through the division office concerned not later than the first week of March preceeding the summer term. The approval of the application by the Regional Directors shall be based on the result of the evaluation of the merits of the application by the division offices concerned.
2. The application in triplicate shall include the following:
 - a. List of faculty (name, degree/s, major subject, subject to be taught, number of years in teaching the subject). No teacher may be assigned to teach the subject in the summer session which he/she has not taught for at least three (3) regular school years.
 - b. Tentative list of subjects to be offered which is based on the report of failures submitted by the Principal to the division office