

[DECS MEMORANDUM NO. 289, s. 1998, July 14, 1998]

REVISED GUIDELINES FOR THE IMPLEMENTATION OF LITERACY PROGRAMS THROUGH THE LITERACY SERVICE CONTRACTING SCHEME (LSCS)

1. This is an amendment to the provisions of DECS Memorandum No. 54, s. 1996, entitled "Implementation of Literacy Programs through the Literacy Service Contracting Scheme (LSCS)."

2. Through this scheme, the delivery of literacy services/interventions to illiterate and semi-literate out of school youth and adults is being contracted by the Department of Education, Culture and Sports (DECS) to Non-Government Organizations (NGOs); private and State Colleges and Universities with extension capacities, Local Government Units (LGUS) and other Government Organizations, (GOs) as the service providers.

3. The allocation for Field Operations of Literacy Program shall be used to subsidize literacy service contracts with the aforementioned agencies.

4. The cost per learner still remains at P 4.00 per hour. However, the number of instructional contact hours shall be one hundred fifty (150) hours to cover a period of three (3) Months. The target learners per learning group is 25.

5. The percentage breakdown of cost per item is as follows:

<u>Budget Items</u>	<u>Percentage</u>
a. Literacy Facilitator's Fee	40%
b. Development Cost	15%
- Learning Needs Assessment	
- Training of Facilitators	
- Social Mobilization	
- Advocacy	
c. Instructional Materials	20%
- Adaptation, Production,	
- Reproduction of Instructional Materials for Learners and Facilitators	
d. Monitoring	5%
e. Administrative Cost	20%
- Other project staff (Project Director, Bookkeeper, Community Development Worker), supplies, electricity utilized	
Total	100%