

[PPA MEMORANDUM ORDER NO. 02-96, March 11, 1996]

REVISED PROCEDURE IN BILLING AND COLLECTION OF CHARGES AGAINST CARGOES AT MICT

I

Authority

1. Letter of President Aquino to Sec. R. Reyes dated 18 May 1988;
2. Supplemental Agreement to ICTSI Management Contract dated 19 May 1988;
3. PPA Board Resolution No. 1028;
4. Letter of Executive Secretary Macaraeg to DOTC Secretary Orbos dated 12 September 1990;
5. Sec. 3.07 of ICTSI Management Contract.

II

Objectives

1. To streamline the procedures in billing and collection of charges at MICT to reduce processing time of documents;
2. To enforce the intent of Sec. 3.07 of ICTSI Management;
3. To provide safeguards/control mechanisms in billing and collection of charges such as counter-checking, reconciliation, validation, reporting and liquidation; and
4. To clarify processing responsibilities.

III

Procedure

In line with the Authority's goal of improving revenue collection efficiency, keep abreast with information technology applications of concerned government and private entities, among others, the following procedure is hereby prescribed for the payment of charges against cargoes at MICT:

REVISED PROCEDURE IN BILLING AND COLLECTION OF CARGO CHARGES AT MICT