

**[PPA ADMINISTRATIVE ORDER NO. 13-96,
September 12, 1996]**

**PRESCRIBING PPA PERFORMANCE STANDARDS AND RATING
SYSTEM FOR CARGO HANDLING CONTRACTORS AND PROVIDING
SANCTIONS THEREFOR**

I

Authority

1.1 Secs. 2 (a) and (b), Article II; 6 (a), (iii) and (x), Article IV; and Sec. 26 (a), Article VIII of P.D. 857, Revised Charter of PPA.

1.2 Sec. 12.04 of PPA A.O. No. 10-81 dated 13 April 1981, General Conditions on all Contracts/Permits for the Management and Operations of Cargo Handling Services.

1.3 Pertinent provisions of Cargo Handling Contracts concluded pursuant to:

1.3.1 PPA M.C. No. 08-88 dated 08 February 1988 prescribing Policies on the Cargo Handling Contract System;

1.3.2 PPA M.C. No. 32-88 dated 13 October 1988 providing Supplemental Guidelines in the Evaluation of Applications for Renewal of Contracts or Permits to Operate Cargo Handling and Other Related Services in the Port;

1.3.3 PPA A.O. No. 03-90 dated 14 May 1990 stipulating the Implementing Guidelines on the Cargo Handling Contract System; and,

1.3.4 PPA A.O. No. 10-95 dated 13 January 1995 prescribing Guidelines on the Revocation/Cancellation of Contract/Permit for Cargo Handling Services or Cargo Handling Contract Recall (CHCR).

II

Title/Definition

2.1 This Administrative Order, which establishes the Performance Standards (Appendix I^{*}) and Rating System (Appendix II^{*}), shall henceforth be known and cited as the PPA "Performance Standards and Rating System for Cargo Handling Contractors (PSRS)."

2.2 "Performance Standards" refers to the obligation of the cargo handling Contractor to operate cargo handling/related service as provided in their contract/permit/Hold-Over Authority and/or as prescribed by PPA rules and other

government regulations.

2.3 "Rating System" is the process by which the level of performance of the cargo handling Contractor is measured according to the standards set by the Authority.

III

Purpose

To establish a Performance Standards and Rating System for cargo handling contractors.

IV

Scope

This Order shall apply to cargo handling Contractors in government ports under the jurisdiction of the Philippine Port Authority (PPA).

V

Objectives

5.1 To professionalize the management and operations of cargo handling/related services.

5.2 To instill greater discipline in the management and operation of cargo handling/related services.

5.3 To enhance the efficiency, safety and economy of the management and operations of cargo handling/related services.

5.4 To rationalize the grounds for the cancellation or termination of cargo handling contracts/permits.

VI

Guidelines

In the implementation of this Order, the following guidelines shall be complied with:

6.1 Any of the grounds hereunder specified shall be considered as grave violation and constitute sufficient cause for the cancellation/termination of contract/permit for cargo handling/related services:

6.1.1 Refusal of the Contractor to make available to COA auditors or PPA officials (who are vested with authority to conduct audit) its books of accounts and other documents for inspection and examination as provided in its contract/permit.

6.1.2 Refusal of the Contractor to submit to PPA supervision, inspection and/or overseeing by the Authority and/or its duly authorized