

**[ MIA MEMORANDUM CIRCULAR NO. 108, July 13, 1995 ]**

**GUIDELINES FOR THE ACCREDITATION OF MARINE SURVEYING COMPANIES AND ENTITIES**

Pursuant to the pertinent provisions of PD 474 and EO 125, as amended, the following guidelines shall govern the accreditation of marine surveying companies and entities.

**I.**

**Scope of Coverage**

This Circular shall apply to all companies/entities duly organized and authorized under the existing Philippine laws to engage in marine surveying.

Internationally recognized classification societies shall not be required accreditation under this Circular and the certificates issued by them shall be valid for all purposes including vessel registration. Accreditation of local classification societies shall be governed by a separate circular.

**II.**

**General Provisions**

1. Marine surveying companies/entities already accredited under MARINA MC 9 or PCG Circulars are hereby required to be accredited under this Circular within a period of one (1) year from its effectivity. Failure to do so shall mean automatic cancellation of the company's current accreditation/license but shall not, however, preclude the company from applying anew which shall only be after settlement of obligations/liabilities for its operation without valid accreditation/license during the period the accreditation/license is deemed to be without force and effect.

2. Accreditation hereunder shall serve as a prerequisite to the grant of permits, licenses, authorities, and incentives appertaining to marine surveying which are presently administered, or to be administered, by MARINA.

3. Marine surveying companies/entities shall be required to secure certificate of authority to conduct loadline assignment/certificate of appointment as loadline assignor, for the appropriate certificates issued by them to be considered valid for purposes of vessel registration.

4. Companies/entities engaged in the construction of vessels, shipowners/operators and owners/operators of drydocking facilities are not qualified for accreditation under this Circular.

**III.**

**Definition of Terms**

1. Marine Surveying - shall refer to all types of maritime surveys, inspections, technical researches and publication services for purposes of admeasurement, SOLAS, classification, loadline assignment, marine insurances, maritime liens, certification, estimates, cost evaluation and other related services.
2. Loadline Assignment - shall refer to the calculation of lead line (freeboard) drafts and actual positioning of loadline markings on vessels, in accordance with the pertinent provisions of the PMMRR and relevant international conventions.
3. Certificate of Authority to Conduct Loadline Assignment/Certificate of Appointment as Loadline Assignor - shall refer to the document issued by MARINA to qualified marine surveying companies/entities authorizing the latter to conduct loadline assignment and to issue loadline certificates.

#### IV.

##### Qualification Requirements

The marine surveying company/entity must have at least one licensed naval architect and marine engineer (RENAMARE). Its approving officer must equally be a RENAMARE.

To qualify as loadline assignor referred to in above item II, the following are to be complied with:

1. Loadline surveyors must possess at least one of the licenses as naval architect and marine engineer, mechanical engineer, maritime safety engineer, chief marine engineer, master mariner, with at least one (1) year experience in loadline survey work and knowledgeable on international and national regulations pertaining to loadline; and
2. At least two (2) loadline surveyors (one of whom must be a RENAMARE) of the applicant-company must have passed the qualifying examination and interview to be annually given by MARINA. Those already appointed by the PCG as Loadline Assignor are exempted from such examination requirement.

#### V.

##### Documentary Requirements

1. SEC Registration Certificate, if corporation or partnership
2. DTI Registration Certificate, if single proprietorship
3. Articles of Incorporation/Partnership and By-Laws
4. List of all marine surveyors and their bio-data
5. Name(s) of the approving officer
6. Copies of the surveyors' professional licenses/certificates

For the issuance of certificate of authority to conduct loadline assignment/certificate of appointment as loadline assignor, the following additional documents must be submitted:

7. Copies of applicant's appointment by any classification society, marine survey association or the like as their agents commissioned to do loadline survey work.