

**[BFAD MEMORANDUM CIRCULAR NO. 7, s. 1994,
April 12, 1994]**

**IMPLEMENTING GUIDELINES FOR CERTAIN COSMETIC
REGISTRATION REQUIREMENTS**

In order to provide specific guidelines which will amend and/or supplement Memorandum Circular No. 10 s. 1993, the Bureau of Food and Drugs hereby promulgates the following guidelines:

I

Validity of Conditional Registration

Conditional Registration as provided for under Memorandum Circular No. 19, s. 1991 shall be valid for a period of two (2) years from the date of issuance.

II

Documentary Requirements for Registration of Imported Cosmetic Products

- A. A statement of the qualitative composition of the imported cosmetic product from the highest to lowest component.
- B. Approved Certificate of Registration from the Country of Origin or its duly authenticated copy.
- C. If the country of origin does not have a registration scheme for cosmetic products, the cosmetic products shall comply with the documentary requirements for locally produced cosmetic products.
- D. This rule, however, will not preclude any importer from complying or following the documentary requirements for locally produced cosmetic products.

III

Registration of Multi-Variant Products

- 1. Cosmetic products without previous CR Number may apply for Initial Registration of all the variants. This will carry a single Certificate of Product Registration (CPR) upon completion of laboratory results and evaluation. One CR Number with a subscript will be assigned to the variant.
- 2. Multi-variant cosmetic products with existing CR Number, with a 5-year validity remain as is until the expiry date. Application for renewal registration will be assigned the lowest CR Number. The rest will consequently be dead files.
- 3. Company has to inform BFAD in writing for registration of additional variants, or any change in the variants formulation, packaging, etc. This will be