

**[BI ADMINISTRATIVE ORDER NO. 01-93,
December 15, 1993]**

**ISSUANCE AND REPLACEMENT OF ALIEN CERTIFICATES OF
REGISTRATION AND ORGANIZATION OF IMMIGRATION
DISTRICTS**

By authority of Section 3 of the immigration Act of 1940 (CA 613), as amended, as well as Section 2 of the Alien Registration Act of 1950 (RA 562), as amended, and in order to update and straighten the records of all foreign nationals living in the country for computerized recording and statistical purposes as well as to restore the trustworthiness and integrity of Alien Certificates of Registration (AR Form No. 3) issued by the Bureau of Immigration, the following rules and regulations are hereby issued and promulgated:

SECTION 1. Effective 2 January 1994, only Alien Certificates of Registration (ACR), E Series, shall be issued to foreign nationals who apply for initial registration, fingerprinting, and issuance of an ACR as required under the Alien Registration Act of 1950, as amended, and its implementing rules and regulations, upon compliance with all the requirements and payment of the fees therefor, which application shall be made on the prescribed form (AR Form No. 1). *E Series* ACRs shall be replaced with new ACRs after ten (10) years from date of its issuance and every ten (10) years thereafter, for updating and submission of new photographs, upon compliance with all the requirements and payment of the fees for its re-issuance.

SECTION 2. All foreign nationals who are already holders of Alien Certificates of Registration issued prior to July 1992 shall, within a period of one (1) year from the date of last publication of this Order in a national newspaper of general circulation, surrender their ACR to the Alien Registration and Control Officer (ARCO) of the Immigration District under whose territorial jurisdiction their habitual place of residence is located and apply for its cancellation and replacement with the *E Series* and fingerprinting. For ACRs issued during the period from July 1992 to December 1993, the holders thereof shall, within a period of two (2) years from publication of this Order as heretofore stated, surrender their ACR for cancellation and replacement, in both cases upon application to be made in a special form to be prescribed for this purpose and compliance with all the requirements and payment of the fees for its re-issuance.

SECTION 3. To ensure the proper and effective implementation of this Order, certain provinces are hereby clustered into districts for administrative and operational purposes, hereinafter to be identified and referred to as Immigration Districts with respective territorial jurisdiction and location of their respective District Office and Field Offices shown in the attached Annex * to this Order.

SECTION 4. In the implementation of this Order, the following guidelines shall be strictly observed: