

[Act No. 644, March 03, 1903]

AN ACT AMENDING ACT NUMBERED TWO HUNDRED AND SEVENTY-THREE, CREATING A BUREAU OF ARCHIVES, BY STATING MORE IN DETAIL THE DUTIES OF THE CHIEF OF SAID BUREAU, BY PROVIDING FOR THE FEES TO BE COLLECTED BY THE CHIEF OF THE BUREAU FOR COPIES OF DOCUMENTS OR PAPERS IN THE ARCHIVES FURNISHED TO PRIVATE PERSONS, AND FOR OTHER PURPOSES.

By authority of the United States, be it enacted by the Philippine Commission, that:

SECTION 1. Sections two, three, and four of Act Numbered Two hundred and seventy-three, creating a Bureau of Archives, are hereby amended to read as follows:

"SEC. 2. There shall be a Chief of the Bureau of Archives, who shall receive an annual salary of three thousand dollars, and who shall be a notary public ex officio.

"SEC. 3. The duties of the Chief of the Bureau of Archives shall be:

"1. To have the care and custody of such public records as may, in accordance with law, or by direction of the Civil Governor, be deposited in the Insular Archives, and to properly arrange and index the same for easy reference.

"2. To have an official seal of suitable design and bearing the inscription 'Bureau of Archives, Philippine Islands,' and to use the same on all certified copies of documents and papers issued by the Bureau and all other papers upon which such seal may be required. When the Chief of the Bureau of Archives acts as notary public he shall use a seal which shall bear the legend 'Chief of the Bureau of Archives, ex officio Notary Public,' and fees received by him as such shall be treated as fees of the office and not of the officer.

"3. To furnish without charge, for official use, such information from the Insular Archives and such papers and copies of papers contained therein as may be requested in writing by the Civil Governor, any member of the Philippine Commission, the head of any Department, Bureau, or Office of the Insular Government, or by any provincial board or municipal council: *Provided*, That no original document or file copy of any document shall be delivered to the head of any Bureau or Office or to any provincial board or municipal council without the written approval of the Civil Governor or the Secretary of the Department under which such bureau or office is established.

"4. To certify to the correctness of all copies of documents or papers furnished to any officer of the Government for official use and to affix to such copies the seal of the Bureau.