

CHAPTER 213.**REGISTRATION OF EMPLOYEES.****ARRANGEMENT OF SECTIONS.****SECTION.**

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SCHEDULE.**CERTIFICATE OF REGISTRATION.****CHAPTER 213.****REGISTRATION OF EMPLOYEES.**

8 of 1947.
39 of 1952.
24 of 1959.

**An Ordinance to Provide for the Registration of Employees in
Sierra Leone.**

[5TH JUNE, 1947.]

Short title
and ap-
plication.
24 of 1959.

1. This Ordinance may be cited as the Registration of Employees Ordinance, and shall apply to the Colony and Protectorate.

Interpreta-
tion.

2. In this Ordinance, unless the context otherwise requires—
“employee” includes any artificer, journeyman, handicraftsman or other skilled industrial worker and any carrier, messenger, clerk, shop assistant, storekeeper, seaman, labourer, agricultural worker, domestic servant or apprentice,

and any person or class of persons gainfully employed or normally seeking a livelihood by gainful employment declared to be such by the Commissioner of Labour by notice published in the *Gazette*, except those persons exempted under the provisions of section 11;

“employer” means any person who has entered into a contract to engage any employee and includes any person or officer acting for that purpose on behalf of a local or public authority or of Her Majesty’s Government;

“registered employee” means any employee who has been registered under the provisions of this Ordinance;

“the Commissioner” means the Commissioner of Labour;

“registration officer” means such person or persons as may be deputed by the Commissioner of Labour to effect the registration of employees under this Ordinance, and shall include the Commissioner;

“Central Employment Exchange” means the office of the Commissioner of Labour;

“employment exchange” means any place where the registration of employees under this Ordinance is effected and includes the Central Employment Exchange;

“registration certificate” means the certificate issued by or on behalf of the Commissioner of Labour to employees registered under this Ordinance.

3. In relation to any particular matter or class of matters or class of employees or to any area district or place the Commissioner may, with the consent of the Governor, by writing under his hand delegate any of his powers under the provisions of this Ordinance (except this power of delegation and the power to make rules or to prescribe anything requiring to be prescribed) so that the delegated powers may be exercised by the delegates with respect to the matters or class of matters or class of employees specified in the area, district, or place specified in the instrument of delegation.

Delegation
of powers by
the Com-
missioner.
39 of 1952.

4. (1) Every person who, at the commencement of this Ordinance, is an employee within the meaning of the Ordinance shall, within a period specified by the Commissioner by notice in the *Gazette*, be registered in accordance with, and subject to the provisions of, this Ordinance and any rules made thereunder.

Obligation to
be registered.
24 of 1959.

(2) After the expiration of the period specified under sub-section (1) of this section, no employer shall employ any employee required to be registered unless he is so registered.

Registration
prior to em-
ployment.
39 of 1952.
24 of 1959.

5. Any person seeking to become an employee shall, if not already registered under this Ordinance, apply for registration before obtaining such employment and, subject to the approval of a registration officer, shall be registered under this Ordinance.

Certificates of
registration.

6. The Commissioner shall cause to be issued to every person registered under this Ordinance a certificate of registration. Each certificate shall bear the number under which the person to whom it is issued is registered and shall be in the form prescribed in the Schedule to this Ordinance.

Identification
of employees.

7. Every person upon presenting himself for registration shall—

(a) furnish the following particulars of identity—

Name,

Present Address,

Permanent Address,

Name and Address of nearest relative and relationship,

Age,

Occupation,

and where the registered person is of Protectorate origin, the name of his—

Chiefdom,

District,

Village,

Tribe,

Father and Mother;

(b) permit prints of his fingers and thumbs to be recorded to the satisfaction of the Commissioner;

(c) if so required by a registration officer, permit a recognisable photograph of himself to be taken; and

(d) if so required by a registration officer, sign his name on the registration certificate before it is issued to him.