

# **Bus Services Industry (Bus Service Licence) Regulations 2016**

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## **No. S 33**

### **BUS SERVICES INDUSTRY ACT 2015 (ACT 30 OF 2015)**

### **BUS SERVICES INDUSTRY (BUS SERVICE LICENCE) REGULATIONS 2016**

In exercise of the powers conferred by section 49 of the Bus Services Industry Act 2015, the Land Transport Authority of Singapore, with the approval of the Minister for Transport, makes the following Regulations:

#### **PART 1**

#### **PRELIMINARY**

#### **Citation and commencement**

1. These Regulations are the Bus Services Industry (Bus Service Licence) Regulations 2016 and come into operation on 22 January 2016.

#### **Definitions**

2. In these Regulations, unless the context otherwise requires —

“applicant” means an applicant making an application for or to renew a bus service licence;

“licensed bus operator” means the holder of a bus service licence granted (or deemed granted) under Part 3 of the Act;

“operating schedule” means the schedule that —

- (a) is attached to a bus service licence; and
- (b) contains a description of every bus service authorised to be provided under the licence;

“scheme B bus service” has the same meaning as in the Bus Services Industry (Non-Regular Route Service) Order 2016 (G.N. No. S 29/2016);

“temporary bus service” has the same meaning as in the Bus Services Industry (Non-Regular Route Service) Order 2016.

## PART 2

### LICENCE APPLICATIONS

#### **Class 1 bus service licence**

3.—(1) An application for a Class 1 bus service licence authorising the operation of 10 or more regular route services must be made no later than 3 months before the first of those regular route services is provided to the public.

(2) An application to renew a Class 1 bus service licence must be made no later than 3 months (or such shorter period as an authorised officer may allow in any particular case) before the expiry of the licence.

(3) Every application for or to renew a Class 1 bus service licence must be accompanied by an application fee that is determined in accordance with paragraph (4).

(4) The application fee referred to in paragraph (3) is an amount calculated as follows:

$$A \times \$200,$$

where A is the number of public bus services contracts that the applicant is a party.

#### **Class 2 bus service licence**

4.—(1) An application for a Class 2 bus service licence authorising the operation of a single bus service must be made no later than 2 months before the bus service is first provided to the public.

*[S 220/2016 wef 16/05/2016]*

(2) *[Deleted by S 93/2020 wef 07/02/2020]*

(3) An application to renew a Class 2 bus service licence must be made no later than

2 months (or such shorter period as an authorised officer may allow in any particular case) before the expiry of the licence.

(4) An application for or to renew a Class 2 bus service licence must be accompanied by an application fee of \$40.

*[S 93/2020 wef 07/02/2020]*

### **Licence fee**

5. For the purposes of section 13(1)(a) of the Act, the bus service licence fee or renewal fee, as the case may be, for a bus service licence is as specified in the First Schedule.

### **Amendment of operating schedule**

6.—(1) An application to amend an operating schedule of a bus service licence must —

- (a) be made by the licensee concerned in the form and manner the LTA requires; and
- (b) where the operating schedule to be amended is in respect of a Class 2 bus service licence, be accompanied by an application fee of \$40.

*[S 93/2020 wef 07/02/2020]*

(2) The fee to amend an operating schedule (called in this regulation the amendment fee) —

- (a) is \$10 for each operating schedule amended; and
- (b) must be paid within the time specified by the LTA to the licensee concerned (or such longer period as an authorised officer may allow in any particular case) when approving the amendment to the operating schedule.

(3) No approval for the amendment to the operating schedule is to be granted until the amendment fee is paid in full within the deadline referred to in paragraph (2)(b).

**6A.** *[Deleted by S 1068/2020 wef 01/01/2021]*

### **Consent to surrender bus service licence**

**6B.** An application for the consent of the LTA to surrender a bus service licence must —

- (a) be made by the licensee concerned to the LTA in the form and manner the LTA requires; and

- (b) where the bus service licence to be surrendered is a Class 2 bus service licence, be accompanied by an application fee of \$40.

*[S 93/2020 wef 07/02/2020]*

### **Waiver or refund**

7. The LTA may waive or refund the whole or any part of any fee payable under these Regulations.

### **Change in management**

8. For the purposes of section 18(a) and (b) of the Act, the prescribed period is —
- (a) for a licensed bus operator that is a company, within 5 days after the date of resignation of any director of the company; and
  - (b) for a licensed bus operator that is a partnership, limited liability partnership or company, within 5 days after the licensed bus operator becomes aware of the death of any partner or director in the partnership, limited liability partnership or company.

## **PART 3**

### **ACCOUNTS AND RECORDS**

#### **Accounts and statements**

9.—(1) For the purposes of section 34(1)(a) of the Act, a public bus operator holding a Class 1 bus service licence must, in respect of the whole or part, as the case may be, of every financial year, prepare the following accounts and statements:

- (a) quarterly and yearly accounts or, if it is a holding company, consolidated quarterly and yearly accounts, prepared in accordance with such form as the LTA may direct;
- (b) manpower report providing detailed disclosure of total manpower cost and headcount by occupation (such as management staff, bus captain, bus maintenance staff) and by grade (such as chief bus captain, senior bus captain, bus captain), prepared in accordance with such form as the LTA may direct;
- (c) quarterly and yearly disclosure of fuel economy, prepared in accordance with such form as the LTA may direct;
- (d) quarterly and yearly disclosure of total maintenance parts bought in the