

Foreign Employee Dormitories (Appeals) Regulations 2017

Table of Contents

Enacting Formula

1 Citation and commencement

2 Definitions

3 Appeals Secretary

4 Addresses for service

5 Commencement of appeals

6 Notice of appeal

7 Defective notices of appeal

8 Summary disposal of appeal

9 Amendment of notice of appeal

10 Withdrawal of appeal

11 Decision of Minister to be notified, etc.

12 Time

13 Irregularities

FOREIGN EMPLOYEE DORMITORIES ACT 2015
(ACT 3 OF 2015)

FOREIGN EMPLOYEE DORMITORIES (APPEALS)
REGULATIONS 2017

In exercise of the powers conferred by section 34 of the Foreign Employee Dormitories Act 2015, the Minister for Manpower makes the following Regulations:

Citation and commencement

1. These Regulations are the Foreign Employee Dormitories (Appeals) Regulations 2017 and come into operation on 1 April 2017.

Definitions

2. In these Regulations, unless the context otherwise requires —

“appeal” means an appeal under section 22 of the Act;

“appealable decision” means any decision of the Commissioner under section 14(1) of the Act to revoke a licence;

“Appeals Secretary” means an Appeals Secretary appointed under regulation 3;

“appellant” means a licensee who is aggrieved by and appealing to the Minister against an appealable decision relating to the appellant;

“Minister”, in relation to any appeal, includes any person designated by the Minister under section 23 of the Act to hear the appeal;

“parties”, in relation to any appeal against an appealable decision, means the appellant against the appealable decision and the Commissioner, and “party” means either one of them;

“working day” means any day except a Saturday, Sunday or public holiday.

Appeals Secretary

3.—(1) The Minister may appoint one or more public officers to perform the functions of an Appeals Secretary for the purposes of these Regulations.

(2) An Appeals Secretary is to provide administrative and secretarial support to the Minister in relation to every appeal under section 22 of the Act.

(3) An Appeals Secretary must act in accordance with such instructions as may be given by the Minister from time to time and is, in particular, responsible for —

- (a) the acceptance, transmission, service and custody of documents in accordance with these Regulations; and
- (b) the establishment and maintenance of a list of all notices of appeal lodged with the Minister.

Addresses for service

4. Any document to be lodged with, sent to or served on the Minister under these Regulations must be addressed to the “Appeals Secretary” and sent to the Foreign Manpower Management Division, Ministry of Manpower Services Centre, 1500 Bendemeer Road, Singapore 339946.

Commencement of appeals

5.—(1) An appeal to the Minister must be made by lodging a notice of appeal in accordance with regulation 6.

(2) A notice of appeal must be lodged within a period of 14 days after the appellant is notified of the decision.

(3) The Minister may, on the application of the appellant, allow an extension of the period delimited under paragraph (2) for the lodgment of the notice of appeal.

(4) On receiving the notice of appeal, an Appeals Secretary must forward a copy of the notice of appeal to the Minister.

Notice of appeal

6.—(1) Every notice of appeal —

(a) must state —

- (i) the name and address of the appellant;
- (ii) the name and address of the appellant’s authorised representative or legal representative (if any); and
- (iii) an address in Singapore for the service of documents;

(b) must contain —

- (i) a concise statement of the circumstances under which the appeal arises, the facts and the issues in the appeal;
- (ii) a summary of the grounds for appealing against the appealable decision of the Commissioner, identifying, in particular —