

# **Private Education Regulations 2009**

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**No. S 617**

**PRIVATE EDUCATION ACT 2009  
(ACT 21 OF 2009)**

**PRIVATE EDUCATION REGULATIONS 2009**

In exercise of the powers conferred by section 71 of the Private Education Act 2009, the Council for Private Education, with the approval of the Minister for Education, hereby makes the following Regulations:

**PART I**

**PRELIMINARY**

**Citation and commencement**

**1.** These Regulations may be cited as the Private Education Regulations 2009 and shall come into operation on 21st December 2009.

## Definitions

2.—(1) In these Regulations, unless the context otherwise requires —

“Academic Board” means the Academic Board required to be established by a private education institution under regulation 15;

“Agency’s Website” means the Internet website at <https://www.cpe.gov.sg>;

*[S 566/2016 wef 03/10/2016]*

“classroom” means any room in the premises of a private education institution used for education purposes;

*[Deleted by S 566/2016 wef 03/10/2016]*

“equipment” includes any appliance, apparatus or accessory used or intended to be used for education purposes;

“Examination Board” means the Examination Board required to be established by a private education institution under regulation 16;

“qualification” does not include any honorary degree;

“registered premises”, in relation to a registered private education institution, means the place or places of business of the private education institution, and includes each of its schools and the departments and faculties thereof (if any);

“registration number”, in relation to a registered private education institution, means the registration number of the registered private education institution assigned by the Agency.

*[S 566/2016 wef 03/10/2016]*

(2) Any reference in these Regulations to a numbered form shall be construed as a reference to the current version of the form bearing the corresponding number which is displayed at the Agency’s Website.

*[S 566/2016 wef 03/10/2016]*

## PART II

### APPLICATION FOR REGISTRATION, ETC.

#### Application for grant or renewal of registration

3.—(1) Every application for the grant or renewal of the registration of a private education institution shall be made using an electronic application service or any other means specified by the Agency.

*[S 566/2016 wef 03/10/2016]*

(2) The form prescribed for the application shall be the form provided for this purpose in the electronic application service or any other means referred to in paragraph (1).

*[S 566/2016 wef 03/10/2016]*

(3) The application shall be accompanied by —

(a) the application fee specified in the First Schedule; and

*[S 135/2013 wef 12/03/2013]*

(b) such documents as the Agency may specify at the Agency's Website.

*[S 566/2016 wef 03/10/2016]*

(4) Any information or documents required by the Agency under section 35(2) of the Act shall be submitted using the electronic application service or any other means referred to in paragraph (1) and in accordance with the requirements of the service.

*[S 566/2016 wef 03/10/2016]*

(5) In the event of a malfunction or failure of the electronic application service or any other means referred to in paragraph (1), the application shall be made in paper form —

(a) in Form 1, where the application is for the grant of the registration of a private education institution; or

(b) in Form 2, where the application is for the renewal of the registration of a private education institution.

*[S 566/2016 wef 03/10/2016]*

(6) Where the application is for the renewal of the registration of a private education institution, the application shall be submitted to the Agency at least 3 months before the date of expiry of the existing term of the registration.

*[S 566/2016 wef 03/10/2016]*

(7) The Agency may refuse to consider the application if —

(a) the application is incomplete; or

(b) the application fee is not paid.

*[S 566/2016 wef 03/10/2016]*

### **Application for waiver of requirements**

4.—(1) Every application under section 35(1)(c) of the Act for the waiver of any of the requirements imposed under these Regulations for the registration of private education institutions or the renewal thereof (referred to in this regulation as a waiver application) shall be made in paper form in Form 3.

(2) The waiver application shall be accompanied by such documents, and submitted in such manner, as the Agency may specify at the Agency's Website.