

Private Security Industry (Security Service Providers) Regulations 2009

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THE SCHEDULE Form 1

No. S 168

PRIVATE SECURITY INDUSTRY ACT (CHAPTER 250A)

PRIVATE SECURITY INDUSTRY (SECURITY SERVICE PROVIDERS) REGULATIONS 2009

In exercise of the powers conferred by section 39 of the Private Security Industry Act, the Minister for Home Affairs hereby makes the following Regulations:

Citation and commencement

1. These Regulations may be cited as the Private Security Industry (Security Service Providers) Regulations 2009 and shall come into operation on 27th April 2009.

Application for security service provider's licence

2. Every application for a security service provider's licence shall be made using the electronic service provided by the licensing officer.

Security service provider's licence

3. A security service provider's licence shall be in Form 1 in the Schedule.

Fee for security service provider's licence

4.—(1) The fee payable for a security service provider's licence shall be \$50.

(2) The fee payable for each copy or a replacement of a security service provider's licence shall be \$10.

Change in type of security services provided by licensed security service provider

5.—(1) A licensed security service provider shall not, without first obtaining the approval in writing of the licensing officer —

- (a) engage in the provision of any type of security service in addition to the types of security services that he is licensed, or approved under this regulation, to provide; or
- (b) change the types of security services that he is licensed, or approved under this regulation, to provide.

(2) An application for the licensing officer's approval under paragraph (1) shall be made using the electronic service provided by the licensing officer.

Change of particulars

6.—(1) Subject to paragraph (2), a licensed security service provider shall, not later than 14 days after the date of any change taking place in any of the particulars that were declared by the licensed security service provider in his application for a licence, inform the licensing officer in writing of the change.

(2) Where a licensed security service provider who has changed his residential address makes a report not later than 14 days after the date of the change under section 8 of the National Registration Act (Cap. 201), he shall be deemed to have informed the licensing officer of the change in his residential address in compliance with paragraph (1) so far as that paragraph applies to residential addresses.

Transfer of security service provider's licence to new partners in partnership

7.—(1) Where —

- (a) a security service provider's licence is granted to a partnership (referred to as the original partnership);
- (b) there is a change in the original partnership as a result of a new partner or new partners joining the original partnership (whether or not accompanied by any change in the existing partners of the original partnership); and
- (c) the licence is to be held for the purposes of the original partnership,

the licensee shall apply to the licensing officer for the licence to be transferred to the new partnership using the electronic service provided by the licensing officer.

(2) An application under paragraph (1) to transfer a licence to a new partnership shall be accompanied by —

- (a) a fee of \$40; and
- (b) such other particulars, information and documents of the new partner or partners as the licensing officer may require under the Act and these Regulations.

(3) An application under paragraph (1) to transfer a licence to a new partnership shall be regarded as an application for the grant of a fresh licence to the new partnership.

Change of directors of companies or partners in limited liability partnerships

8. Where a licensed security service provider is a company or a limited liability partnership, the licensed security service provider shall, not later than 7 days after the date of any change in any of the particulars of its directors or partners that were declared by the licensee in his application for a licence, as the case may be, notify the licensing officer of the change using the electronic service provided by the licensing officer.

Request for information

9. The licensing officer may, at any time by notice in writing, require a licensed security service provider to furnish him, not later than 14 days after the date of the notice, with any information the licensing officer may require concerning the licensed security service provider's business or employees.

Change of business address

9A.—(1) A licensed security service provider shall notify the licensing officer of any change in his business address not later than 14 days after the date of such change.

(2) A notification under paragraph (1) shall be submitted using the electronic service provided by the licensing officer.

(3) A fee of \$20 shall be payable in respect of each notification of a change of business address under paragraph (1).

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No change of name without approval of licensing officer

10.—(1) A licensed security service provider shall not change the name under which his business is carried on without first obtaining the approval in writing of the licensing officer.

(2) A fee of \$20 shall be payable for approval of a change of the name under which the business is carried on.

(3) An application for the licensing officer's approval under paragraph (1) shall be submitted using the electronic service provided by the licensing officer.

Prescribed forms for electronic service

11.—(1) The forms prescribed for —

(a) an application for a security service provider's licence under regulation 2;

- (b) an application for the licensing officer's approval under regulation 5(1);
- (c) an application for a transfer of a licence under regulation 7;
- (d) a notification of a change in the particulars of the directors or partners of a company or a limited liability partnership, as the case may be, under regulation 8;
- (da) a notification of a change in business address of a licensed security service provider under regulation 9A; and

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- (e) an application for approval to change the name under which the business of the licensed security service provider is carried out under regulation 10,

made using the electronic service provided by the licensing officer shall be the electronic forms provided in that electronic service at <http://www.spf.gov.sg/licence>.

(2) In the event of a malfunction or failure of the electronic service provided by the licensing officer —

- (a) an application for a security service provider's licence shall be made in Form 2 in the Schedule;
- (b) an application for the licensing officer's approval under regulation 5(1) shall be in such form and manner as the licensing officer may determine;
- (c) an application for a transfer of a licence under regulation 7 shall be in such form and manner as the licensing officer may determine;
- (d) a notification of a change in the particulars of the directors or partners of a company or a limited liability partnership, as the case may be, under regulation 8 shall be in such form and manner as the licensing officer may determine;
- (da) a notification of a change in business address of a licensed security service provider under regulation 9A shall be in such form and manner as the licensing officer may determine; and

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- (e) an application for approval to change the name under which the business of the licensed security service provider is carried out under regulation 10 shall be in such form and manner as the licensing officer may determine.

Surrender of security service provider's licence

12. Where a security service provider's licence is revoked by order of the licensing officer under section 24(1) of the Act, the licensee shall, not later than 14 days after the date of the revocation order taking effect, surrender the licence to the licensing officer.