

## **Secondhand Goods Dealers Rules**

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## **SECONDHAND GOODS DEALERS ACT**

(CHAPTER 288A, SECTION 22)

SECONDHAND GOODS DEALERS RULES

R 1

G.N. No. S 551/2007

REVISED EDITION 2008

(30th September 2008)

[1st December 2007]

**Citation**

1. These Rules may be cited as the Secondhand Goods Dealers Rules.

**Appropriate form**

2. In these Rules, “appropriate form”, in relation to any purpose for which a specific form is required to be used, means the relevant form that —

- (a) is provided by the Licensing Officer and obtainable from his office at the Licensing Division, Police Cantonment Complex, 391 New Bridge Road, #02-701, Singapore 088762 during such hours as that office is open for business; or
- (b) is provided in the electronic licensing system of the Singapore Police Force at <http://www.spf.gov.sg/licence>.

**Application for licence, etc.**

- 3.—(1) Every application for the issue or renewal of a licence shall be made to the Licensing Officer in the appropriate form.

- (2) Every applicant for the issue or renewal of a licence shall, if so required in writing by the Licensing Officer —

- (a) attend personally before the Licensing Officer; and
- (b) provide clarification to the Licensing Officer as to such additional particulars, information and document as may be required.

- (3) Where an applicant for the issue or renewal of a licence fails, without reasonable excuse, to comply with any requirement of the Licensing Officer under paragraph (2), the Licensing Officer may reject the application.

**Types of licences**

4.—(1) An applicant for a licence may elect to be issued with an ordinary licence or a temporary licence.

(2) An ordinary licence shall, unless revoked or surrendered, remain valid for a period of one year from the date specified therein.

(3) A temporary licence shall, unless revoked or surrendered, remain valid for such period, not exceeding 30 days from the date stated therein, as the Licensing Officer may determine.

(4) Upon receipt of an application for a licence, the Licensing Officer shall consider —

- (a) the character of the applicant and his fitness to be allowed to deal in secondhand goods; or
- (b) where the applicant is a body corporate, the character of the members of the board of directors, management committee, board of trustees or other governing body of the body corporate and their fitness to be allowed to deal in secondhand goods as if they were applicants themselves.

(5) If, after having considered the matters referred to in paragraph (4), the Licensing Officer is not satisfied that the applicant for an ordinary licence is a fit and proper person to be issued with such a licence, he may issue a temporary licence to the applicant instead.

(6) Nothing in this rule shall prevent the holder of a temporary licence from applying for an ordinary licence upon the expiry of his temporary licence.

### **Change of particulars**

5.—(1) A secondhand goods dealer shall not, without the prior written approval of the Licensing Officer, change —

- (a) the name or style under which he carries on business or the address of the place at which he so carries on business as a secondhand goods dealer;
- (b) any Uniform Resource Locator (URL) or email address that is used for the purpose of his business as a secondhand goods dealer;
- (c) the place of storage of the secondhand goods which are to be sold or which have been purchased by him in the course of his business; or
- (d) the types of secondhand goods which he deals in.

(2) A secondhand goods dealer that is a body corporate shall obtain the prior written approval of the Licensing Officer for any new appointment to its board of directors, management committee, board of trustees or other governing body.

(3) If any particulars (not being those referred to in paragraph (1)) included in the licence application by a secondhand goods dealer to the Licensing Officer change, the secondhand goods dealer shall, within 7 days of the change taking place, notify the Licensing Officer of the change in the appropriate form.

(4) A secondhand goods dealer who, without reasonable excuse, contravenes paragraph (1), (2) or (3) shall be guilty of an offence.

### **Duty to notify Licensing Officer of cessation of business**

6.—(1) Where a secondhand goods dealer ceases to carry on business as a secondhand goods dealer, he shall, within 7 days after the date of the cessation —

- (a) notify the Licensing Officer of his ceasing such business in the appropriate form; and
- (b) surrender his licence (if any) to the Licensing Officer.

(2) A secondhand goods dealer who contravenes paragraph (1) shall be guilty of an offence.

### **Transaction records**

7.—(1) For the purposes of section 10(1) of the Act, every secondhand goods dealer shall keep in his shop in the appropriate form records of the following particulars:

- (a) with respect to each of the secondhand goods purchased or sold by him —
  - (i) the date of the purchase or sale;
  - (ii) the description of the goods (including the brand, make and model, if any);
  - (iii) the serial number of the goods (if any) and, in the case of mobile phones, the International Mobile Equipment Identity (IMEI) number;
  - (iv) the price at which he purchased or sold the goods;
  - (v) the estimated market or retail value of the goods; and
  - (vi) the source of the goods;
- (b) with respect to every person from whom he purchased or to whom he sold the secondhand goods —
  - (i) the person's name;