

**Workplace Safety and Health (Workplace Safety and Health Committees)
Regulations 2008**

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No. S 355

**WORKPLACE SAFETY AND HEALTH ACT
(CHAPTER 354A)**

**WORKPLACE SAFETY AND HEALTH (WORKPLACE SAFETY AND HEALTH
COMMITTEES) REGULATIONS 2008**

In exercise of the powers conferred by sections 29 and 65 of the Workplace Safety and Health Act, Mr Gan Kim Yong, Senior Minister of State, charged with the responsibility

of the Minister for Manpower, hereby makes the following Regulations:

PART I

PRELIMINARY

Citation and commencement

1. These Regulations may be cited as the Workplace Safety and Health (Workplace Safety and Health Committees) Regulations 2008 and shall come into operation on 1st September 2008.

Definitions

2. In these Regulations, unless the context otherwise requires —

“chairman” means the chairman of a workplace safety and health committee appointed under regulation 4(2)(b);

“member” means a member of a workplace safety and health committee and includes a chairman thereof;

“secretary” means the secretary of a workplace safety and health committee appointed under regulation 5(2) or deemed to be appointed under regulation 5(1);

“workplace safety and health committee”, in relation to a factory, means the workplace safety and health committee appointed under regulation 4(2)(a) in respect of the factory.

Application

3. These Regulations shall apply in relation to every factory in which 50 or more persons are ordinarily at work, excluding persons who carry out any work which is of a temporary nature and is not ordinarily carried out in the factory.

PART II

FORMATION OF WORKPLACE SAFETY AND HEALTH COMMITTEE

Appointment of workplace safety and health committee and chairman

4.—(1) For the purposes of section 29(1) of the Act, a workplace safety and health committee shall be appointed in respect of every factory to which these Regulations apply.

(2) It shall be the duty of the occupier of such a factory to appoint, in respect of the factory —

- (a) a workplace safety and health committee; and
- (b) a person as a chairman of the workplace safety and health committee, being a person whom the occupier reasonably believes is competent to perform the functions and duties of its chairman.

Appointment of secretary

5.—(1) Where there is a person appointed as the workplace safety and health officer of a factory, he shall be deemed to be appointed as the secretary of the workplace safety and health committee of that factory.

(2) Where no person is appointed as the workplace safety and health officer of a factory, it shall be the duty of the occupier of the factory to appoint, from among the members of the workplace safety and health committee of the factory, a person to be its secretary.

Composition of workplace safety and health committee

6. It shall be the duty of the occupier of a factory to ensure that —

- (a) the workplace safety and health committee of the factory consists of members who are representatives of persons at work in the factory and of the management of the factory; and
- (b) at all times, the number of members who are representatives of the persons at work in the factory is not less than those who are representatives of the management of the factory.

PART III

MEETINGS OF WORKPLACE SAFETY AND HEALTH COMMITTEE

Meetings

7.—(1) It shall be the duty of the occupier of a factory to take, so far as is reasonably practicable, such measures to ensure that the workplace safety and health committee of the factory meets at least once a month to discuss matters relating to the safety and health of persons at work in that factory.

(2) No person shall prevent any member from attending any meeting of his workplace safety and health committee that is held during working hours.