

**Singapore Polytechnic Act  
(CHAPTER 303)**

**Table of Contents**

**Long Title**

**1 Short title**

**2 Interpretation**

**3 Establishment of Polytechnic**

**4 Constitution of Board of Governors**

**5 Vacation of office of a member of Board**

**6 Filling of vacancy in office of a member of Board**

**7 Functions of Board**

**8 Secretary of Board**

**9 Meetings of Board**

**10 Power of Board to enter into contracts and to hold property**

**11 Power of Board to borrow and invest**

**12 Use of common seal**

**13 Establishment of Board of Studies**

**14 Appointment, powers and duties of Principal**

**15 Singapore Polytechnic Students' Union**

**16 Application of Societies Act to Students' Union**

**17 Polytechnic's financial year**

**18 Accounts and financial statements**

**19 Audit of accounts**

**20 Failure to furnish information to auditor**

**21 Presentation of financial statements and auditor's report to Parliament**

**22 Annual report**

**23 Regulations**

**Legislative History**

## **SINGAPORE POLYTECHNIC ACT**

### **(CHAPTER 303)**

(Original Enactment: Ordinance 23 of 1954)

**REVISED EDITION 1985**

(30th March 1987)

An Act to establish the Singapore Polytechnic and for matters connected therewith.

[27th October 1954]

### **Short title**

**1.** This Act may be cited as the Singapore Polytechnic Act.

### **Interpretation**

2. In this Act, unless the context otherwise requires —

“Board” means the Board of Governors of the Singapore Polytechnic constituted under section 4;

“Board of Studies” means the Board of Studies established under section 13;

“by-laws” means by-laws made by the Board under section 7;

“Chairman” means the Chairman of the Board.

### **Establishment of Polytechnic**

3. For the purpose of providing for studies, training and research in technology, science, commerce and arts there shall be established an institution to be styled the Singapore Polytechnic (referred to in this Act as the Polytechnic).

### **Constitution of Board of Governors**

4.—(1) So soon as may be after the commencement of this Act, there shall be constituted a Board to be known as the Board of Governors of the Singapore Polytechnic, which shall be a body corporate having perpetual succession and a common seal and may sue and be sued in its corporate name.

(2) The Board shall consist of the following members:

- (a) a Chairman;
- (b) a Deputy Chairman;
- (c) the Principal of the Polytechnic; and
- (d) such other persons, not being less than 9 or more than 15, as the Minister may from time to time determine.

[7/80]

(3) Every member of the Board, except the Principal of the Polytechnic, shall be appointed by the Minister and shall, unless the Minister otherwise directs, hold office for a period of 3 years from the date of his appointment and shall be eligible for reappointment.

[7/80]

### **Vacation of office of a member of Board**

5.—(1) The office of a member of the Board shall be vacated if he —

- (a) becomes a bankrupt or suspends payment to, or makes any arrangement or composition with, his creditors; or
- (b) has been absent, without leave of the Board, from 3 consecutive meetings

thereof.

(2) The Minister may revoke the appointment of a member of the Board, except that of the Principal of the Polytechnic, if the member becomes in the opinion of the Minister unfit to continue in office or incapable of performing his duties.

(3) A member of the Board, except the Principal of the Polytechnic, may resign from his appointment at any time by giving written notice to the Minister.

[4A  
[\[7/80\]](#)

### **Filling of vacancy in office of a member of Board**

6. If the office of a member of the Board, other than that of the Principal of the Polytechnic, is vacant, the Minister may appoint any person to fill the vacancy and the person shall be appointed for the remainder of the term of his predecessor.

[4B  
[\[7/80\]](#)

### **Functions of Board**

7.—(1) It shall be the duty of the Board, in the exercise of its powers and in the performance of its functions, to act in such manner as appears to it best calculated to promote the aims and interests of the Polytechnic.

(2) The functions of the Board shall include the carrying on of all such activities and the doing of all such things as are necessary or advantageous and proper for the government, control and administration of the Polytechnic and of the assets of the Polytechnic and in particular but without prejudice to the generality of the foregoing, shall include —

- (a) the authorisation of appropriate and necessary expenditure within the funds available to the Polytechnic;
- (b) the preparation of an annual report on the working of the Polytechnic and the preparation of the annual estimates and of such annual statements as are required by this Act or by any regulations made thereunder;
- (c) the appointment of the members of the academic and administrative staffs and in addition the appointment of such advisers as the Board may consider necessary or desirable;
- (d) the making, after consultation with the Board of Studies, of by-laws relating generally to the academic management of the Polytechnic and in particular to —
  - (i) the qualifications necessary for admission to the Polytechnic, the

courses of instruction to be provided for students at the Polytechnic, the duration and number of Polytechnic terms, the award of certificates or diplomas to students of the Polytechnic and the revocation of any certificates or diplomas so awarded;

- (ii) the grant of scholarships and studentships, and the revocation of any such grant;
  - (iii) the making of provision for the connection with the Polytechnic of schools and institutes;
- (e) the making of by-laws relating to —
- (i) the procedure in regard to meetings of the Board, the Board of Studies and of any committee duly appointed under the provisions of this Act;
  - (ii) the setting up, membership and functions of advisory committees and the procedure in regard to the meetings of those advisory committees;
  - (iii) the form and method of keeping the accounts of the Polytechnic;
  - (iv) the powers and functions of the officers of the Polytechnic and of any committee duly appointed under the provisions of this Act;
  - (v) the fees to be payable by students at the Polytechnic;
- (f) the provision of pensions, superannuation or provident fund schemes for the benefit of its employees or any section of its employees and the making of arrangements for the establishment of such schemes;
- (g) the regulation and provisions of residences for officers, teachers, staff and students of the Polytechnic and the welfare and discipline of teachers, staff and students;
- (h) the demand and receipt of such fees as may from time to time be prescribed by by-laws.

(3) The Board may appoint from among its own number such and so many committees either of a general or special nature and consisting of such number of persons as the Board thinks fit for any purposes which in the opinion of the Board would be better regulated by means of such committees. The proceedings of every such committee shall be recorded in writing and shall be open to the inspection of any