

Registration of Births and Deaths Rules

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REGISTRATION OF BIRTHS AND DEATHS ACT

(CHAPTER 267, SECTION 29)

REGISTRATION OF
BIRTHS AND DEATHS RULES

R 1

G.N. No. S 503/1989

REVISED EDITION 2000

(31st August 2000)

[31st August 2000]

Citation

1. These Rules may be cited as the Registration of Births and Deaths Rules.

Definition

2. In these Rules, unless the context otherwise requires, “dangerous infectious disease” has the same meaning as in the Infectious Diseases Act (Cap. 137).

BIRTHS

Report of birth

3. Reports of birth shall be made at the office of the supervising deputy registrar, if any, or of any deputy registrar duly appointed for any registration area.

Identification

4. For the purpose of registering a birth, the supervising deputy registrar or the deputy registrar may require the parents of the child to produce —
 - (a) their identity cards or other identification documents, if any;
 - (b) their marriage certificate, if any; and
 - (c) such other documents as may be issued by the medical practitioner or midwife who delivered the child.

Particulars of birth

5. Particulars of the birth shall be recorded in the register of births in Form A set out in the First Schedule.

Deputies to forward completed registers to registrar

6. The deputy registrar of a registration area shall forward the duly completed registers of births through the supervising deputy registrar, if any, for his registration area, to the office of the registrar.

Subsequent registration of name

7. When the name of a child is not reported at the time of making such report, and the name is subsequently reported under section 11 of the Act, an application and a certificate in Form B, C or D set out in the First Schedule shall be presented to the registrar.

Surname of illegitimate child

8.—(1) An application for the surname of the father of an illegitimate child to be entered in a register of births as having been given to the child under section 10(3) of the Act, shall be made to the registrar having custody of the register.

(2) Where the application is made —

- (a) by a parent or guardian of the child, it shall be in Form E set out in the First Schedule; or
- (b) by the child who has attained 21 years of age, it shall be in Form F set out in the First Schedule.

DEATHS

Report of death

9. In the case of a death where a medical practitioner has not given a certificate of the cause of death, a report of the death shall be made to any police station or neighbourhood police post.

Sudden or unnatural death

10. A police officer shall —

- (a) in all cases of sudden or unnatural death comply with section 273 of the Criminal Procedure Code (Cap. 68); and
- (b) in all other cases immediately report the matter to the inspecting officer authorised by a registrar or a supervising deputy registrar under section 8(2) of the Act.

Duties of inspecting officer

11.—(1) Upon being informed of a death, the inspecting officer authorised by the registrar or the supervising deputy registrar under section 8(2) of the Act shall forthwith proceed to the house or place where the body is, and shall view the body and make such inquiry as he may consider necessary.

(2) In a case where the death appears to be due to an unnatural cause or a dangerous infectious disease, the inspecting officer referred to in sub-paragraph (1) may there and then, if satisfied as to the cause of death, issue his certificate of the cause of death in Form G set out in the First Schedule.

Procedure

12. The person desiring to bury or cremate the body shall take the certificate of the cause of death together with the identity card or other identification documents, if any, of the deceased to the office of the supervising deputy registrar, if any, or of the deputy registrar duly appointed for a registration area who shall record the particulars of the death in the register of deaths in Form H set out in the First Schedule.

Death due to dangerous infectious disease

13. Where the death appears to be due to a dangerous infectious disease, the inspecting officer authorised under section 8(2) of the Act shall comply with section 6 of the Infectious Diseases Act (Cap. 137) and shall require the body to be sent to a hospital mortuary for post-mortem examination.

Procedure when medical practitioner gives certificate of death

14. In every case where a medical practitioner has given a certificate of the cause of death, the person desiring to bury or cremate the body shall take the certificate (which shall be in Form G set out in the First Schedule) together with the identity card or other identification documents, if any, of the deceased to the office of the supervising deputy registrar, if any, or of the deputy registrar duly appointed for a registration area and subject to section 19(3) of the Act, the supervising deputy registrar or the deputy registrar shall register the death in Form H set out in the First Schedule.

When post-mortem examination held

15. In any case where a medical practitioner makes a post-mortem examination of a body, the certificate required by section 20 of the Act shall be in Form G set out in the First Schedule.

Coroner's order for burial