

Diplomatic and Consular Officers (Fees) Order

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DIPLOMATIC AND CONSULAR OFFICERS (OATHS AND FEES) ACT (CHAPTER 82, SECTION 4)

DIPLOMATIC AND CONSULAR OFFICERS (FEES) ORDER

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REVISED EDITION 1998

(15th September 1998)

[1st March 1989]

Citation

1. This Order may be cited as the Diplomatic and Consular Officers (Fees) Order.

Fees

2.—(1) The fees set out in the Schedule shall be leviable in respect of the matters or things done in the execution of his office by a diplomatic or consular officer.

(2) Such fees shall be in the equivalent local currency of the country to which such officer is accredited.

Remission of fees

3. The Minister may, in his discretion, remit wholly or in part, and either generally or in any particular case or class of cases, any fee set out in the Schedule.

THE SCHEDULE

NOTARIAL

1. —	(1) For a certificate of declaration of due execution of any document including seal for one person	\$15
	(2) For registration and attestation	\$1
	(3) For each exhibit	\$1
2. —	(1) On making a copy and marking the copy as a true copy –	
	(a) certification fee	\$2
	(b) supply fee – per page	0.30 cents
	(2) On examining a plain copy and marking the copy as a true copy	\$2
	(3) On taking or re-taking an affidavit or a declaration for each person making the affidavit or declaration	\$4
	(4) Each exhibit referred to in an affidavit and required to be marked	\$1
	(5) Each document referred to in a deposition and required to be marked	\$1
3. —	(1) Statutory declaration for one party	\$5
	(2) For marking exhibit	\$1
	(3) For each additional party	\$2
4	Notarial certificate and seal on certificate of origin or consular invoices	\$10

BIRTHS AND DEATHS

5. —	(1) For a certified extract from –	
	(a) the register of births in Form N or O set out in the Schedule to the Registration of Births and Deaths Rules (Cap. 267, R 1)	\$22
	(b) the register of deaths in Form P or Q set out in the Schedule to the Registration of Births and Deaths Rules	\$13
	(2) For a certified extract, under paragraph (1), where the extract is required for Government purposes	No charge
	(3) For a search in any register –	
	(a) where the applicant produces evidence of the number of the entry	No charge
	(b) where the search involves a scrutiny of the register covering a specified	\$13

	period, for every month or part thereof covered by the period	
	(4) For any search made on behalf of the Government	No charge
	(5) For recording the name of any child whose birth has been registered without a name	\$60
	(6) For the correction of errors under section 24(3) of the Registration of Births and Deaths Act (Cap. 267), for every word or figure corrected	\$25 subject to a maximum of \$75
	(7) For altering the name of a child	\$20
	(8) For a certificate of registration of birth	\$18
	(9) For entering the surname of the father of an illegitimate child in a register of births under section 10(3) of the Registration of Births and Deaths Act	\$60

CITIZENSHIP

6. —	(1) For an application for citizenship	\$50
	(2) For the issue of a certificate of citizenship	\$55
	(3) For the replacement of a certificate of citizenship	\$15
	(4) For the issue of a letter or certificate stating the citizenship status of a person	\$15
	(5) For processing an application for renunciation of citizenship	\$25
	(6) For effecting amendments to the Register of Citizens and the certificate of citizenship of a person	\$15
	(7) For processing an application by a person claiming to be a citizen by birth or by registration	\$150

PASSPORT AND VISA

7. —	(1) For a Republic of Singapore International Passport (validity not exceeding 10 years) –	
	(a) 64 pages	\$40
	(b) 96 pages	\$60
	(2) Replacement fee for lost Republic of Singapore International Passport –	
	(a) first replacement	\$50
	(b) second and every subsequent replacement	\$100
	(3) For a Republic of Singapore Diplomatic Passport or Official Passport	Gratis
	(4) For a Republic of Singapore Passport for travel between Singapore and West Malaysia (validity not exceeding 10 years) –	
	96 pages	\$30
	(5) For a certificate of status –	