

# **Children and Young Persons (Approved Schools and Approved Homes) Regulations**

## **Table of Contents**

### **1 Citation**

### **2 Definitions**

## **Part I SUPERINTENDENT**

### **3 Responsibilities of superintendent**

### **4 Records to be kept**

### **5 Superintendent to report death, injury, admission to hospital or unlawful absence of resident**

## **Part II ADMISSION**

### **6 Personal effects of resident**

### **7 Medical examination**

## **Part III FACILITIES FOR AND MANAGEMENT OF RESIDENTS**

### **8 Provision of bed and personal effects**

### **9 Food**

### **10 Religious observance**

### **11 Rehabilitation programme**

### **12 Outings**

### **13 Home leave**

**14 Special leave**

**15 Writing and receipt of letters**

**16 Provision to receive visits**

**17 Allowance for work**

**18 Contribution to maintenance**

**Part IV DISCIPLINE**

**19 Residents to obey lawful orders**

**20 Fair discipline**

**21 Superintendent's orders**

**22 Punishment for indiscipline**

**23 Separation from other residents**

**24 Corporal punishment**

**25 Prohibition of unauthorised forms of corporal punishment**

**26 Duty of superintendent upon return of resident who has escaped  
from school or home**

**27 Punishment of a resident who has been guilty of escaping from  
school or home**

**Legislative History**

CHILDREN AND YOUNG PERSONS ACT  
(CHAPTER 38, SECTION 64)

CHILDREN AND YOUNG PERSONS  
(APPROVED SCHOOLS AND APPROVED HOMES)  
REGULATIONS<sup>1</sup>

<sup>1</sup> Replaces Rg 1, 1990 Ed. (S 191/74).

Rg 1

REVISED EDITION 1994

(30th March 1994)

[21st March 1993]

**Citation**

1. These Regulations may be cited as the Children and Young Persons (Approved Schools and Approved Homes) Regulations.

**Definitions**

2. In these Regulations, unless the context otherwise requires —

“board” in relation to a school or home, means the board of visitors appointed under section 65(1) of the Act in respect of the school or home;

“home” means an approved home established under section 62 of the Act;

“resident” means any child or young person for the time being detained under the Act in a school or home;

“school” means an approved school established under section 62 of the Act;

“superintendent” means the superintendent in charge of and having the management and control of any school or home and includes any person appointed by the Director to exercise the duties of the superintendent in his absence.

PART I

SUPERINTENDENT

### **Responsibilities of superintendent**

3.—(1) The superintendent shall be responsible to the Director for the proper management of the school or home under his charge, and for the reception, discipline, welfare and rehabilitation of its residents.

(2) The superintendent shall, with the approval of the Director, determine and draw up the following:

- (a) the duties of the members of the staff of the school or home under his charge;
- (b) the programmes for the training and education, recreation, care and rehabilitation of the residents;
- (c) fire safety measures and fire drill orders; and
- (d) such other standing instructions, duties, programmes and schedules as the Director may from time to time direct.

### **Records to be kept**

4.—(1) The superintendent shall keep the following records:

- (a) a register of admissions and discharges, in which shall be recorded particulars relating to —
  - (i) the admission and discharge of every resident to and from the school or home; and
  - (ii) the release on licence of any resident from the school or home under section 73(2) or (5) of the Act and the revocation of any such licence;
- (b) a residents' property book, in which shall be recorded particulars of all the personal effects of every resident which are handed to the superintendent for safe-keeping upon the admission of the resident, and a brief account of the manner in which all such personal effects are disposed of by the superintendent upon the discharge of the resident;
- (c) a case record of every resident;
- (d) a discipline book, in which shall be recorded particulars of every disciplinary action taken against any resident;
- (e) a daily register of the presence or absence of each resident;
- (f) a log book, in which shall be recorded every event of importance

connected with the management of the school or home;

(g) a board of visitors book, in which the names of the members of the board shall be entered and in which they may make comments concerning the school or home; and

(h) such other records as the Director may from time to time direct to be kept.

(2) The records kept under paragraph (1) shall —

(a) be available for inspection by any member of the board at all times and shall be signed by him upon inspection; and

(b) be placed before the board at any meeting thereof if the board so requires.

### **Superintendent to report death, injury, admission to hospital or unlawful absence of resident**

5.—(1) Where a resident dies or is seriously injured, the superintendent shall, as soon as possible, report the death or serious injury to the police, the Director, the board and the parent or guardian of the resident.

(2) Where it becomes necessary for a resident to be admitted to a hospital for medical treatment, the superintendent shall, as soon as possible, inform the Director and the parent or guardian of the resident thereof.

(3) The superintendent shall ensure that no surgical treatment is carried out on a resident without the prior consent of his parent or guardian, unless the medical officer certifies in writing that the delay necessary in obtaining such consent would cause the resident unnecessary suffering or endanger his health.

(4) Where a resident has been absent without authority from the school or home for more than 24 hours, the superintendent shall, as soon as possible, report the absence to the police, the Director and the parent or guardian of the resident.

## **PART II**

### **ADMISSION**

#### **Personal effects of resident**

6.—(1) The personal effects of a resident shall, upon his admission to a school or home, be taken from him by the superintendent, and, subject to paragraph (2), such personal effects shall be returned to him only upon his discharge from the school or home.