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## **Ordinance of the Swiss Accreditation Council on the Fees for Accreditation Procedures and Services on behalf of Third Parties**

**(SAC Fees Ordinance, FeeO-SAC)**

of 23 March 2018 (Status as of 1 September 2020)

approved by the Higher Education Council on 25 May 2018

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*The Swiss Accreditation Council (SAC),*

based on Article 35 paragraph 2 of the Higher Education Act of 30 September 2011<sup>1</sup> (HEdA),

and on Article 2 paragraph 2 letter d number 1 of the Federal-Cantonal Agreement of 26 February 2015<sup>2</sup> on Cooperation in Higher Education (FCA-CHE),

*ordains:*

### **Section 1      General Provisions**

#### **Art. 1            Object**

This Ordinance regulates the fees to be charged:

- a. for institutional and programme accreditation in accordance with HEdA;
- b. for services provided by the Swiss Agency of Accreditation and Quality Assurance (Accreditation Agency) to third parties.

#### **Art. 2            Applicability of the General Fees Ordinance**

Where this Ordinance does not lay down specific provisions, the provisions of the General Fees Ordinance of 8 September 2004<sup>3</sup> apply.

AS 2018 2349

<sup>1</sup> SR 414.20

<sup>2</sup> SR 414.205

<sup>3</sup> SR 172.041.1

**Art. 3** Cost-covering fees

<sup>1</sup> Based on Article 35 paragraph 1 HEdA, cost-covering fees shall be charged for accreditation procedures in accordance with HEdA. Here, a distinction shall be drawn between:

- a. direct costs, in particular the fees paid to assessors, their expenses and the expenses of Accreditation Agency employees in connection with on-site visits;
- b. indirect costs, in particular the expenditure of the SAC and the Accreditation Agency in connection with accreditation procedures.

<sup>2</sup> In the case of institutional accreditation, the direct and indirect costs shall be charged as follows:

- a. The Accreditation Agency shall invoice higher education institutions and other institutions within the higher education sector whose sponsors are required under FCA-CHE to contribute funding to the SAC and to the Accreditation Agency for the direct costs.
- b. The other recognised agencies shall invoice higher education institutions and other institutions within the higher education sector for the direct costs; they may invoice them for indirect costs up to the amount specified in Article 4 paragraph 2.<sup>4</sup>

<sup>3</sup> In the case of programme accreditation, the higher education institutions and other institutions within the higher education sector shall be invoiced for the direct and indirect costs irrespective of the sponsor.<sup>5</sup>

**Section 2**  
**Fees for Accreditation Procedures in accordance with HEdA****Art. 4** Institutional accreditation

<sup>1</sup> The direct costs of an institutional accreditation procedure in accordance with HEdA with five assessors, a one-day preparatory meeting and a 2.5-day on-site visit shall be charged at a flat-rate, excluding value added tax (VAT) of CHF 32,000.

<sup>2</sup> The indirect costs of an institutional accreditation procedure with a one-day preparatory meeting and a 2.5-day on-site visit shall be charged at a flat rate, excluding VAT, of CHF 27,000.

<sup>3</sup> For a larger group of assessors or a longer on-site visit, the fees shall be adjusted according to the schedule of fees for services provided by the Accreditation Agency to third parties.

<sup>4</sup> Amended by No 1 of the SAC O of 27 Sept. 2019, approved by the Higher Education Council on 27 Feb. 2020 and in force since 1 Sept. 2020 (AS 2020 3561).

<sup>5</sup> Inserted by No 1 of the SAC O of 27 Sept. 2019, approved by the Higher Education Council on 27 Feb. 2020 and in force since 1 Sept. 2020 (AS 2020 3561).