STATUTORY INSTRUMENTS

2016 No. 20

LICENCES AND LICENSING

The Licensing Act 2003 (Permitted Temporary Activities) (Notices) (Amendment) Regulations 2016

Made - - - -	*7th January 2016*
Laid before Parliament	*12th January 2016*
Coming into force - -	*2nd February 2016*

The Secretary of State makes the following Regulations in exercise of the powers conferred by sections 100(4) and (5), 193(**1**) and 197(2) of the Licensing Act 2003(**2**).

Citation and commencement

1. These Regulations may be cited as the Licensing Act 2003 (Permitted Temporary Activities) (Notices) (Amendment) Regulations 2016 and come into force on 2nd February 2016.

Permitted temporary activities: temporary event notice

2.—(1) The Licensing Act 2003 (Permitted Temporary Activities) (Notices) Regulations 2005(**3**) ("the 2005 Regulations") are amended in accordance with paragraph (2).

(2) For the form in Schedule 1 to the 2005 Regulations, substitute the form in the Schedule to these Regulations.

Karen Bradley
Parliamentary Under Secretary of State
The Home Office

7th January 2016

(**1**) See the definitions of "prescribed" and "regulations". There are amendments to section 193 which are not relevant to these Regulations.
(**2**) 2003 c. 17.
(**3**) S.I. 2005/2918.

SCHEDULE Regulation 2(2)

Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)				
1. Your name				
Title Surname Forenames	Mr☐ Mrs ☐ Miss☐ Ms ☐ Other (please state)			
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)				
Title Surname Forenames	Mr☐ Mrs ☐ Miss☐ Ms☐ Other (please state)			
3. Your date of birth		Day	Month	Year
4. Your place of birth				
5. National Insurance Number				
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)				
Post town		Postcode		
7. Other contact details				
Telephone numbers Daytime Evening (optional) Mobile (optional)				
Fax number (optional)				
E-Mail address (if available)				
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)				
Post town		Postcode		
9. Alternative contact details (if applicable)				
Telephone numbers: Daytime Evening (optional) Mobile (optional)				
Fax number (optional)				
E-Mail address (if available)				

2. The premises	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Please describe the nature of the premises below. (Please read note 4)	
Please describe the nature of the event below. (Please read note 5)	

3. The licensable activities		
Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)		
The sale by retail of alcohol		☐
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club		☐
The provision of regulated entertainment		☐
The provision of late night refreshment		☐
Are you giving a late temporary event notice? (Please read note 7)		☐
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)		
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)		
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	☐
	Off the premises only	☐
	Both	☐

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment. (please read note 12)