1975 No. 137

EDUCATION AND LIBRARY BOARDS

Education and Library Boards (Conferences) Regulations (Northern Ireland) 1975

Made . . . . . 8*th May* 1975

Coming into operation . . . . 1*st July* 1975

The Department(a) of Education in exercise of the powers conferred on it by Articles 81(2) and 125 of the Education and Libraries (Northern Ireland) Order 1972(b) hereinafter referred to as "the Order" and of every other power enabling it in that behalf hereby makes the following regulations:

Citation and commencement

1.—(1) These regulations may be cited as the Education and Library Boards (Conferences) Regulations (Northern Ireland) 1975 and shall come into operation on 1st July 1975.

(2) The Education and Library Boards (Conferences) Regulations (Northern Ireland) 1974(c) are hereby revoked.

Definitions

2. In these regulations—

"conference" does not include a conference or meeting organised primarily with a view to the advancement of the interest of any particular profession, class of officer or trade union or any meeting in respect of which expenses are payable under Article 67 of the Order;

"financial loss allowance" means a payment in respect of any loss of earnings necessarily suffered or any additional expenses (other than expenses on account of travelling and subsistence) necessarily suffered or incurred for the purpose of attending a conference;

"member" means a member of an Education and Library Board;

"officer" means an officer of an Education and Library Board.

Expenditure on conferences

3. A Board may incur reasonable expenditure—

(*a*) in organising or participating in the organisation of conferences;

(*b*) on purchasing reports of the proceedings of any conference;

(*c*) on the payment of travelling and subsistence expenses of any member or other person authorised by the Board to attend a conference;

(*d*) on the payment of a financial loss allowance to any member or other person not being an officer authorised by the Board to attend a conference;

(*e*) on the payment of any conference fee in respect of any member or other person authorised by the Board to attend a conference.

(a) Formerly Ministry: *see* 1973 c. 36 Schedule 5 para. 8
(b) S.I. 1972/1263 (N.I. 12)
(c) S.R. (N.I.) 1974 No. 257

Provided that unless the prior approval of the Department is obtained—

(i) not more than 3 members and 3 other persons shall be authorised to attend a conference in the British Isles; and

(ii) no member or other person shall be authorised to attend a conference outside the British Isles.

Travelling and subsistence allowances

4.—(1) The payments which a Board may make under regulation 3(*c*) towards expenditure on travelling and subsistence incurred by any person authorised by it to attend a conference—

(*a*) in the case of an officer shall not exceed the rates applicable to officers of the Board;

(*b*) in the case of a member of other person not being an officer shall be determined—

(i) in respect of travelling allowance in accordance with the rules in Schedule 1 and, as the case may be,

(ii) in respect of subsistence allowance in accordance with the rules in Schedule 2,

where expenditure on travelling or on subsistence is necessarily incurred by him for the purpose of enabling him to attend the conference. Such allowances shall be at rates determined by the Board but shall not exceed the rates prescribed in the relevant Schedule.

(2) No person shall be entitled to a payment by way of subsistence allowance in respect of attendance at a conference except in respect of a conference held at a distance of more than three miles from his usual place of residence.

Financial loss allowance

5. The payment which a Board may make under regulation 3(*d*) of these regulations in respect of the amount of any financial loss allowance shall not exceed for a period of not more than 4 hours in any period of 24 hours £3.35 and for a period of more than 4 hours in any period of 24 hours £6.70.

Equality

6. The rate of any allowance determined under regulation 4(1)(*b*) shall be the same for all persons entitled to the relevant allowance and for every conference in respect of which it is payable.

Prevention of duplicate payments

7.—(1) Where a person is entitled to receive any payment under regulation 4(1)(*b*) in connection with attendance at a conference as a member of more than one body in respect of periods falling within any one period of 24 hours, he shall be entitled to receive, and there shall be payable to him such payments for allowance as will not exceed in the aggregate the payments to which he would have been entitled had all the said conferences been attended by him as a member of only one of these bodies.

(2) Where under these regulations and any other transferred provision any person not being an officer would become entitled, apart from this regulation, to receive duplicate payments in respect of allowances in relation to the attendance at conferences in any one period of 24 hours, the amount which he shall be entitled to receive under these regulations shall be reduced by any amount received by him under the other transferred provision and any claim under these regulations shall contain particulars of any amount so received.

Claims for allowances

8. Any person entitled to an allowance under these regulations shall make a claim for such allowances in such form as the Board may direct to the Chief Officer of the Board and shall make a declaration that—

(*a*) he has not and will not make any claim for allowances from any other body in respect of his attendance at the conference;

(*b*) the amounts claimed are strictly in accordance with these regulations;

(*c*) in respect of any claim for financial loss allowance the loss has been incurred or suffered as a result of attending a conference.

Time for submission of claims

9. A claim for an allowance under these regulations shall be submitted to the Board within 4 months from the last day of the month in which the conference in respect of which the allowance claimed ends provided that the Department may, where there are exceptional circumstances, allow an extension of the period within which the claim may be submitted.

Records

10. The Board shall keep detailed records of all payments made to persons under these regulations, indicating the amounts paid to each person and the heads under which they were paid, and such records shall be open to inspection at all reasonable hours to any member of the public.

Sealed with the Official Seal of the Department of Education for Northern Ireland on 8th May 1975.

(L.S.) *John B. McAllister*
Assistant Secretary