

1967. No. 45

[NC]

OFFICE AND SHOP PREMISES**Forms**

ORDER, DATED 7TH MARCH 1967, MADE BY THE MINISTRY OF HEALTH AND SOCIAL SERVICES UNDER SECTIONS 29(2), 45(5) AND 47 OF THE OFFICE AND SHOP PREMISES ACT (NORTHERN IRELAND) 1966.

The Ministry of Health and Social Services in exercise of the powers conferred on it by sections 29(2), 45(5) and 47 of the Office and Shop Premises Act (Northern Ireland) 1966(a) (hereinafter referred to as "the Act") and of all other powers enabling it in that behalf, hereby makes the following Order:—

Citation and commencement

1. This Order may be cited as the Office and Shop Premises (Forms) Order (Northern Ireland) 1967 and shall come into operation on 1st April 1967, except Article 5 and Schedule 4 which shall come into operation on 1st July 1967.

Application for fire certificate

2. An application for the issue of a fire certificate under section 29(2) of the Act with respect to any premises to which the Act applies shall be in the form set out, and contain the particulars specified, in Schedule 1.

Application for exemption

3. An application for an exemption under section 45(5) of the Act of, or of a room in, any office or shop premises from a requirement imposed by a provision of the Act shall be in the form set out in Schedule 2.

Certificate to accompany exemption application

4. A certificate required under section 45(5) of the Act to accompany an application such as is mentioned in Article 3 shall be in the form set out in Schedule 3.

Notice of accident

5. A notice of an accident in any premises to which the Act applies required to be given under section 47(1) of the Act, shall be in the form set out, and contain the particulars specified, in Schedule 4.

Sealed with the Official Seal of the Ministry of Health and Social Services for Northern Ireland this 7th day of March 1967.

(L.S.)

S. H. O'Fee,
Assistant Secretary.

SCHEDULE 1

Article 2
FORM OSP 3

OFFICE AND SHOP PREMISES ACT (NORTHERN IRELAND) 1966

Application for Certificate as to means of escape in case of fire

Form prescribed by the Ministry of Health and Social Services
for the purpose of section 29(2) of the Act

To the Secretary, Northern Ireland Fire Authority*
or Chief Officer, Belfast Fire Brigade*
or Secretary, Ministry of Health and Social Services*

Dear Sir,

I hereby apply for a certificate as to means of escape in case of fire in respect of premises, details of which are given below.

Yours faithfully,

Signature of Occupier: *
or
Owner*

Address:

Telephone No. Date

To be completed by applicant:—

1. Postal address of building containing premises covered by this application.

2. Details of premises covered by Act:

Name(s) of Occupiers (including trading name, if different)	Floor No. (e.g. basement, ground, 1st, etc.)	Apartment or Room Nos. (where appropriate)	Greatest number of persons employed (or proposed to be employed) at any one time	Greatest number of other persons†
(a)
(b)
(c)
(d)
(e)
(f)

(Please continue on separate sheet if necessary)

3. If there is a factory in the building:

- (a) name of occupier:
- (b) greatest number of persons employed in factory at any one time:

*Delete whichever is inapplicable.

†If more than twenty persons (other than those employed) are expected to resort to the premises at any one time, please give an approximate estimate of their maximum number.

4. Please state whether any of the persons in the premises mentioned at 2 are regularly employed:
 - (a) higher than the first floor of the building—YES/NO*
 - (b) below the ground floor —YES/NO*
5. Nature and approximate quantity of any explosive or highly flammable† materials which are used or stored in or underneath any of the premises covered by this application:

SCHEDULE 2

Article 3
FORM OSP 5

OFFICE AND SHOP PREMISES ACT (NORTHERN IRELAND) 1966

Application for the grant or extension of an exemption

*Form prescribed by the Ministry of Health and Social Services
for the purpose of section 45 of the Act*

Part I This part to be completed in all cases

1. (a) Name in full of the occupier or owner by whom, or on whose behalf, this application is made
 (b) Interest in the property **Owner/Occupier**
 (Delete inapplicable word)
 (c) (i) Address to which communications should be sent
 (ii) Telephone number
2. Postal address of the building containing the premises in respect of which you are seeking exemption
3. State here all premises in the building in respect of which you are seeking exemption in this application:

<i>Name(s) of Occupiers (including trading name, if different)</i>	<i>Floor No. (e.g. basement, ground, 1st, etc.)</i>	<i>Apartment or Room Nos. (if any)</i>	<i>Nature of Business Carried on by Occupier</i>
(a)
(b)
(c)
(d)
(e)
(f)

*Delete whichever is inapplicable.

†The term "highly flammable", should be interpreted for the purpose of this form as including any material which may greatly increase the speed at which a fire will spread in a building and hence affect the means of escape from that building. The answer should not be restricted to such materials as the Ministry may prescribe by regulations under section 29(1) of the Act.