

# **UN ESCAP**

# **Procurement**

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# Presentation UN ESCAP Procurement

1. Principles of UN Procurement
2. Detailed UN Procurement Process
3. Total UN Procurement
4. UN Convention against corruption
5. Questions

# 1. Principles of UN Procurement

Procurement activities of the UN system are based on the following principles:

- The objectives/needs of the UN Organization
- Fairness, integrity & transparency
- Effective **international** competition
- Best value for money

These principles cover all stages of a procurement exercise from sourcing to execution of a contract.

# 1. Principles of UN Procurement

Other general principles:

- Staff members must adhere to the ethical standards and responsibilities that apply to procurement activities in order to protect the integrity, fairness and transparency of the procurement process.
  - Oath of office: All staff members make a written declaration that they will “exercise in all loyalty, discretion and conscience the functions entrusted to the [staff member] as an international civil servant of the United Nations, to discharge these functions and regulate [their personal] conduct with the interest of the United Nations only in view, and not to seek or accept instructions in regard to the performance of [the staff member’s] duties from any Government or other source external to the organisation.

# 1. Principles of UN Procurement

Other general principles:

- “Zero tolerance” policy govern the staff involved in the procurement activities. Provisions are included in the Supplier Code of Conduct regarding acceptance of gifts or hospitality; as well as restrictions on employment of former UN staff members.
- Mandatory Financial Disclosure programme for Procurement Officers on annual basis is reviewed by an independent third party.

## 2. Detailed UN procurement process

### 1. EOI

1.A. Once the need is established UN Procurement publishes on the UN website an EOI ***Expression of Interest*** (indicating the UNSPSC ***United Nations Standard Products and Services Code*** under which vendors are registered in UNGM ***UN Global Marketplace***).

1.B. The vendors send back the Response to the Expression of Interest and will therefore be invited to the bids.

## 2. Detailed UN procurement process

### 2. Solicitation

#### 2.A. For Complex Bids :

##### 2.A.1. Issuance of an RFP - ***Request for Proposal***

This solicitation document will include

- the description of the SOW ***Scope of Work*** or  
TOR ***Terms of References***
- the definition of the evaluation criteria
- the period of award (fixed + optional)
- the price list

## 2. Detailed UN procurement process

2.A.2. the evaluation will be based on Best Value for Money:

- separate Technical + Financial evaluations
- 60% technical score 40% financial score
- no direct reporting line between the members of each committee.

2.B. For standardized needs ITBs ***Invitation to Bids***:

预览已结束，完整报告链接和二维码如下：

[https://www.yunbaogao.cn/report/index/report?reportId=5\\_4641](https://www.yunbaogao.cn/report/index/report?reportId=5_4641)

