



FOR PARTICIPANTS ONLY

26 June 2012

ECONOMIC AND SOCIAL COMMISSION FOR ASIA AND THE PACIFIC

WTO-ESCAP-IIUM Regional Workshop on Intellectual Property, Public Health and Environment Policy for Asian and Pacific Economies

10-12 July 2012
Kuala Lumpur, Malaysia

INFORMATION NOTE FOR PARTICIPANTS

Venue and dates

1. The WTO-ESCAP-IIUM Regional Workshop on Intellectual Property, Public Health and Environment Policy for Asian and Pacific Economies is scheduled to be held at the Ambank Lecture Hall, Graduate School of Management, Faculty of Economics and Management Sciences, International Islamic University Malaysia (IIUM), Kuala Lumpur, Malaysia, from 10 to 12 July 2012.

2. The event will be opened at 0900 hours on Tuesday, 10 July by representatives from ESCAP, WTO, IIUM, and Intellectual Property Co-operation of Malaysia (MyIPO). Please refer to the Programme for the full schedule of remaining sessions.

Organizing secretariats

3. The workshop is jointly organized by WTO, ESCAP, and IIUM.

For further information concerning substantive preparations and organizational aspects of the workshop please contact:

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4. For information concerning local organizational and logistical aspects of the event, please contact:

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Registration and identification badges

5. Participants are requested to register and obtain meeting badges at the registration desk, located in front of the meeting room between 0830 to 0900 hours on the opening day. Participants who do not register on the opening

day are requested to do so on subsequent day, to ensure that their names appear in the list of participants. Without registration, names of participants will not be included in the list.

Working language of the workshop and documents

19. The workshop will be conducted in English, and all documentation will be issued only in English. No interpretation service will be available.

Visa requirements

6. Participants (except if holding national passports of countries listed below) should obtain an entry visa to Malaysia. Participants can obtain a visa from the Embassy or Consulate of Malaysia located in their respective countries before departing for Malaysia.

7. Participants are also advised to obtain, where necessary, a transit visa for places en route to Kuala Lumpur before the commencement of their journey.

8. Visas are required by all except:

a). Nationals of the following countries or areas may enter and stay in Malaysia for a maximum period of 3 months without a visa.

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| 1. ALBANIA | 28. LIECHTENSTEIN |
| 2. ALGERIA | 29. LUXEMBOURG |
| 3. ARGENTINA | 30. MOROCCO |
| 4. AUSTRALIA | 31. NETHERLAND |
| 5. AUSTRIA | 32. NEW ZEALAND |
| 6. BAHRAIN | 33. NORTH YEMEN |
| 7. BELGIUM | 34. NORWAY |
| 8. BOSNIA HERZEGOVINA | 35. OMAN |
| 9. BRAZIL | 36. PERU |
| 10. CANADA | 37. POLAND |
| 11. CROATIA | 38. QATAR |
| 12. CUBA | 39. ROMANIA |
| 13. CZECH REPUBLIC | 40. ST. MARINO |
| 14. DENMARK | 41. SAUDI ARABIA |
| 15. EGYPT | 42. SLOVAKIA |
| 16. FINLAND | 43. SOUTH AFRICA |
| 17. FRANCE | 44. SOUTH KOREA |
| 18. GERMANY | 45. SPAIN |
| 19. HUNGARY | 46. SWEDEN |
| 20. ICELAND | 47. SWITZERLAND |
| 21. ITALY | 48. TUNISIA |
| 22. JAPAN | 49. TURKMENISTAN |
| 23. JORDAN | 50. TURKEY |
| 24. KIRGYSTAN | 51. U.S.A |
| 25. KUWAIT | 52. U.A.E |
| 26. KYRGYZ REPUBLIC | 53. UNITED KINGDOM |
| 27. LEBANON | 54. URUGUAY |

b). Nationals of the following countries or areas may enter and stay in Malaysia for a maximum period of 1 month without a visa.

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| 1. BRUNEI DARUSSALAM | 5. PHILIPPINES |
| 2. CAMBODIA | 6. SINGAPORE |
| 3. INDONESIA | 7. THAILAND |
| 4. LAO PDR | 8. VIET NAM |

c). Nationals of the following countries or areas may enter and stay in Malaysia for a maximum period of 14 days without a visa.

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| 1. IRAQ | 5. PALESTINE |
| 2. LIBYA | 6. SIERRA LEONE |
| 3. SYRIA | 7. SOMALI |
| 4. MACAO (TRAVEL
PERMIT/PORTUGAL CI) | 8. SOUTH YEMEN |

The above information is for reference only. For further information on entry formalities, please visit the website: www.imi.gov.my.

Currency and foreign exchange

9. The monetary unit of the country is Ringgit Malaysia and is written as RM. The exchange rate is USD 1 = RM3.31 (22 April 2010). Foreign currencies can be exchanged at banks and money changers. The working hours of most banks are from 9.30 am to 4.30 pm from Monday to Friday. For banks in Kelantan and Terengganu, the working hours are from 9.30 am to 4.30 pm from Sunday to Wednesday and from 9.30 am to 4.00 pm on Thursday.

10. Visa and MasterCard are accepted in most hotels, restaurants and shops.

Electricity supply

11. Voltage is 220-240 Volt AC at 50 cycles per second. Standard 3- pin square plugs and socket are used.

Postal and telecommunication services

12. The working hours of post office are 9.00 am to 5.00 pm daily, except for the first Saturdays of the month, Sundays, and public holidays when it is closed. In Kelantan and Terengganu the post office operates at the same time, but is closed on Fridays and public holidays.

13. Local calls can be made from public phones using shillings or prepaid cards. International calls can also be made using card phones or at any telecom office.

Time and weather

14. Malaysian time is eight hours ahead of GMT and 16 hours ahead of U.S Standard Time. The country experiences tropical weather year-round. Temperatures are from 21°C (70°F) to 32°C (90°F). Higher elevations are much colder with temperatures between 15°C (59° F) to 25°C (77°F). Annual rainfall varies from 2,000mm to 2,500mm. For more information about weather in Malaysia, please refer to: <http://www.weatheronline.co.uk/>

Hotel accommodation

15. Hotel accommodations may be reserved directly by participants at **the Seri Pacific Hotel** (<http://www.seripacifichotel.com/>). Participants are kindly asked to submit the hotel reservation which is on page 6 of this note by 18 July 2012. Reservation received after the cut-off date is accepted subject to availability.

Room Facilities includes:

- Wired internet access available in the room at no extra charge
- Individually controlled air conditioning
- Separate bath and shower
- International direct dial telephone and voice mail
- LCD cable television
- In-house movie channels
- Fully stocked minibar
- In-room safe
- Iron and ironing board
- Laundry service
- Electricity: 220 / 240V
- Non-smoking rooms available upon request

16. Participants will be individually responsible for settling their own bills (room and personal expenses such as the use of telephone, business center, etc.).

17. All sponsored participants are advised to stay at the Seri Pacific Hotel and forward the request for room reservation on page 6 of this note and flight details (tentative) and indicate whether they need the airport pick-up facility or not at the earliest in accordance with the attached hotel reservation form, preferably before **28 July 2012 to secure a quoted room rate.**

Local transportation

18. The Seri Pacific Hotel provides airport pick up services at RM 220.00nett per way, booking can be made by submitting the hotel reservation form on page 6.

19. Participants should make their own transportation arrangements from the Kula Lumpur International Airport to the hotel. Limousine, airport-taxi, bus services and train are readily available at the airport. More information on the airport is available at <http://www.klia.com.my/>

Financial and administrative arrangements

20. In those cases where the participation costs are borne by the ESCAP secretariat, its financial responsibilities will be limited to workshop travel expenses. Any other expenses will be the sole responsibilities of the participants themselves, for example:

- (i) All expenses in the home country incidental to travel abroad, including expenditure for visa, medical examination, inoculations and other such miscellaneous items and internal travel to and from the airport of arrival and departure in the home country;
- (ii) Salary and related allowances for the participants during the period of the workshop;
- (iii) Cost incurred by participants in respect of insurance, accident insurance, medical bills or hospitalization fees in connection with attending the workshop;

- (iv) Compensation in the event of death or disability of participants in connection with attending the workshop;
- (v) Any loss of or damage to personal property of participants while attending the workshop or losses or damages claimed by third parties as a result of any negligence on the part of the participants;
- (vi) Any other expenses of a personal nature, not directly related to the purpose of the workshop.

21. For participants whose travel is sponsored by ESCAP, UNDP offices in their respective countries will be authorized to issue them most direct economy round-trip air ticket (home country/ Kuala Lumpur /home country) to arrive at Kuala Lumpur on 9 July and to depart on 13 July 2012. **The daily subsistence allowance (DSA) at current UN DSA rate for the duration of the event to cover hotel, meals, and one extra day in lieu of miscellaneous and terminal expenses will be disbursed in Kuala Lumpur on Wednesday, 11 July 2012.** DSA in connection with transit expenses for places en route to and from Kuala Lumpur (according to the authorized route) will be reimbursed upon participants' submission of their completed UN voucher for international travel expenses (F.10 form) to the ESCAP secretariat after the return to their respective countries. The duly completed F.10 forms must be sent along with the used air ticket stubs, boarding passes and the completed payment instruction forms which will be provided, on request, at the workshop.

22. To facilitate the payment of subsistence allowance, eligible participants are requested to submit copies of their air tickets, passports and inbound boarding passes to the ESCAP secretariat staff on duty in the meeting room before the opening of the workshop

23. Sponsored participants are expected to stay for the full duration of the workshop. However, if for any unexpected reason, they are unable to stay for the full duration of the workshop, they are requested to inform the secretariat as soon as possible so that their daily subsistence allowance can be adjusted accordingly.

预览已结束，完整报告链接和二维码如下：

https://www.yunbaogao.cn/report/index/report?reportId=5_7541

